

Orlando Monthly Meeting of the Religious Society of Friends
Meeting for Worship with Attention to Business
Thirteenth Day, Twelfth Month, 2020 | December 13, 2020
Via the audio-video "Zoom" communication platform

Opening Worship: Friends were called to gather by Liz Jenkins, Meeting Clerk, at 11:46 AM. The Meeting for Worship with Attention to Business settled with a brief period of silent worship.

Reading: "Be aware of the Spirit of God at work in the ordinary activities and experience of your daily life. Spiritual learning continues throughout life, and often in unexpected ways. There is inspiration to be found all around us, in the natural world, in the science and arts, in our work and friendships, in our sorrows as well as in our joys. Are you open to new light, from whatever source it may come? Do you approach new ideas with discernment?"

Religious Society of Friends (Quakers) in Britain, Quaker Faith and Practice: The Book of Christian Discipline of the Religious Society of Friends (Quakers) in Britain (London: Religious Society of Friends, 1995), 1.02,7.

Treasurer's Report for Eleventh Month: Treasurer Greg-Allen Anderson noted again the ongoing variances in the current budget. (See Page 3 of the Monthly Report.)

Following comments, questions, and responses, the Treasurer's Report was accepted.

Attachment: Monthly Report, Orlando Monthly Meeting of the Religious Society of Friends For the period ended November 3, 2020.

COMMITTEE REPORTS

Membership Matters: Liz Jenkins

A. Kasper Ronning has submitted a Letter of Application for Membership. Kasper read his letter.

Minerva explained the clearness committee process. A Clearness Committee will be established in January to consider Kasper's membership.

Attachment: Letter of Application for Membership from Kasper Ronning.

B. The Clearness Committee for Membership for Guillaume Ivory to Orlando Monthly Meeting met on December 10, 2020. The Committee joyfully united in recommending that Orlando Monthly Meeting approve the membership of Guillaume Ivory, who is presently a faithful attender at the Saint Augustine Worship Group. Members of the Committee: Stephanie Preston-Hughes, Richelle Ogle, and Minerva Glidden.

2020.12-01 OMM joyfully concurs with the Clearness Committee's recommendation and approves the membership of Guillaume Ivory in the Orlando Monthly Meeting of the Religious Society of Friends. (First Reading)

Finance Committee: Second reading of Budget Proposal for 2021 – Greg Allen-Anderson

2020.12-02 OMM Friends approve the 2021 Budget, Second Reading.

Attachment: Orlando Monthly Meeting of the Religious Society of Friends
Proposed Budget 2021

Nominating Committee: Gary Evans – (Committee: Minerva, Stephanie, Gary)

2020.12-03 OMM approves the recommendation of Kasper Ronning for service on the Care and Community Committee for the term 02/2021 to 02/2023.

From "Quaker Notes"

Would you like to engage in the work of the Spirit more fully? If you are a member or attender of the Orlando Monthly Meeting or its affiliated worship groups, the Nominating Committee would love to hear from you. Your interests and gifts may be wonderful assets to one of the following committees:

- Hospitality
- Communications
- Finance
- Property
- Nominating
- Care and Community
- Worship and Ministry
- Community and Social Giving

Also, special opportunities are available for training and service in these specialized roles:

- Treasurer
- Recording Clerk

As 2021 terms begin in February, Gary requested Friends hold the Nominating Committee in the Light as the Committee searches for "new life, new energy and continuing involvement" in service to our Quaker community.

As is OMM's practice, A Naming Committee for the Nominating Committee will be chosen by the Ministry and Worship committee.

Worship and Ministry Committee: Minutes and Invitations from Worship and Ministry Committee 12/08/2020. Minerva Glidden reported.

A. "Since we last spoke (11/2020) and intended to have our first in-person Meeting (worship) on December 20, Minerva Glidden has spoken with an epidemiologist who said that we should not be meeting at the height of the pandemic. Given the new light of this input and the currently surging numbers of infected people, the Worship and Ministry Committee suggests that we postpone meeting in person. We offer this suggestion with tenderness toward all those Friends who are eagerly awaiting opportunities to worship in person again.

Friends expressed their concerns and shared information about the current and long-range conditions affecting meeting in-person.

2020.12-04 OMM readdresses minute 2020.11-05 - "Friends approve the first outdoor Meeting for Worship to be December 20, 2020 gathering at 10 AM and held under the approved notes and guidelines."

2020.12-05 The Worship and Ministry Committee will continue monitoring the totality of the situation regarding Covid 19 to resume Meeting in person as soon as wise. The Worship and Ministry committee will bring a recommendation regarding meeting-in-person to business meeting when appropriate.

B. Worship and Ministry invites all Friends to "Holiday Sharing" after worship on December 20. Children and youth are particularly encouraged to participate in this intergenerational program, sharing a story, memory, song, photo, or show and tell object.

C. Jerry Knutson's Traveling Ministry

2020.12.-06 OMM will host information about Jerry Knutson's Ministry on our meeting website, trusting implementation details to Jerry and the Communications Committee. We do so with gratitude.

2020.12-07 Worship and Ministry serving as the anchor committee for Jerry Knutson's Traveling Ministry considered Jerry's report with gratitude and affirmation for how much faithful work he has been able to do, in new ways, under challenging circumstances. The report is a testament to the movement of Spirit in this time.

Friends accept Jerry's report with gratitude.

Attachment: 2020 Traveling Ministry Report by Jerry Knutson

Trustees: Chris Laning reported the Trustees elected not to take the FFC December distribution. There are sufficient funds available in the bank account to cover expenses and projects.

Scheduled Upcoming Events:

1/15/2021 – 1/17/2021
SEYM Executive Committee Meeting,
Winter Interim Business Meeting,
Michener Lecture

Items for Next Meeting for Worship with Attention to Business:

- A. Membership
- B. Property

The date for Next Meeting for Worship with Attention to Business: 1/10/2021

Review of Numbered Minutes: The Recording Clerk summarized the numbered minutes. Friends accepted the minutes as first approved.

Closing Worship: The Meeting for Worship with Attention to Business ended at 1 PM.

In Attendance via Zoom for all or a portion of the Meeting:

Christine Laning	Minerva Glidden
Ed Lesnick	Mira Tanna
Gary Evans	Nova May
Gregory Allen-Anderson	Ray Jenkins
Guillaume Ivory	Richelle Ogle
Jerry Knutson	Stephanie Preston-Hughes
Kasper Ronning	Tom Gottshalk
Liz Jenkins	



Monthly Report

Orlando Monthly Meeting of the Religious Society of Friends
For the period ended November 30, 2020

Prepared by
Gregory Allen-Anderson

Prepared on
December 2, 2020

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Treasurer's Monthly Report

Budget- Budget was presented at 11th month meeting for business for the first reading.

Meeting House Utilities – Due to the water leak and subsequent refund we will be over budget for the remainder of the year, but won't be making any more payments for the rest of the year.

Phone/Internet - This is over budget due purchasing increase capacity and adding service to Webster Cottage.

Insurance- The new insurance policy has been received.

Donations - This was a donation to the church that hosts the St. Augustine Worship Group. The worship group had more than enough funds to cover it.

Earth Care Secretary - This isn't actually over budget. The check for last year wasn't issued until January 2, 2020 so it shows in this year's report.

Social and Community Giving - This is partly a timing issue, but will be over \$10,000 for the year due to the additional funds authorized mid-year.

Roof - The roof replacement now shows on the balance sheet as a depreciable asset.

Profit and Loss

January - November, 2020

	Total
INCOME	
5100 Support Gifts	7,533.00
5200 Reimbursement/ Use of MH/ Parki	3,027.00
5500 Trustee transfers, yearly	99,000.00
5600 Trustee transfers for Grants	20,000.00
Total Income	129,560.00
GROSS PROFIT	129,560.00
EXPENSES	
6010 Repairs & Maintenance	2,041.94
6040 Housekeeping	3,388.00
6045 Pest Control	1,755.00
6050 Grounds Care	5,100.00
6060 Bank Service Charges	289.28
6070 Phone/Internet	3,218.13
6090 Utilities MH	6,578.74
6100 Insurance	5,089.44
6110 Utilities, WC	1,640.71
6120 Taxes, City Services	1,252.29
6155 Treasurers' expenses	169.95
6160 Property Care and Maintenance	9,608.37
6500 Other Property Expenses	1,713.62
7050 Fellowship & Hospitality	293.67
7070 Library & Subscriptions	41.15
7090 Communications	297.84
7150 Care & Community	400.00
7200 SEYM Field Secretary for Earthc	2,500.00
7210 Young Friends Group	2,756.08
7220 SEYM	7,858.11
7400 Special Ministry Projects	663.00
8500 Donations	1,000.00
8600 Soc & Com Giving	30,000.00
9000 Pendle Hill S.F. Award	25.00
Bento Uncategorized Expense	29.00
PayPal Fees	102.06
Total Expenses	87,811.38
NET OPERATING INCOME	41,748.62
OTHER INCOME	
Interest Earned	261.81
Total Other Income	261.81
OTHER EXPENSES	
Depreciation	1,201.70

	Total
Total Other Expenses	1,201.70
NET OTHER INCOME	-939.89
NET INCOME	\$40,808.73

Balance Sheet

As of November 30, 2020

	Total
ASSETS	
Current Assets	
Bank Accounts	
1025 Bento	533.00
6020950 OMM Savings	30,358.49
6020957 OMM Checking	40,613.89
1026 Pendle Hill Scholarship Fund	3,900.00
Total 6020957 OMM Checking	44,513.89
PayPal Bank	554.81
Total Bank Accounts	75,960.19
Other Current Assets	
12000 Undeposited Funds	-4.53
Total Other Current Assets	-4.53
Total Current Assets	75,955.66
Fixed Assets	
1800 Land	7,000.00
1901 Webster Cottage	23,500.00
1902 Acc Depr Webster Cottage	-23,500.00
Total 1901 Webster Cottage	0.00
1905 Air Conditioner Units 2019	2,736.00
Depreciation	-1,083.83
Original cost	15,000.00
Total 1905 Air Conditioner Units 2019	16,652.17
1907 Roof Replacement	12,964.76
1908 Meeting House Roof Acc. Depr.	-117.87
Total 1907 Roof Replacement	12,846.89
Total Fixed Assets	36,499.06
TOTAL ASSETS	\$112,454.72
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	20,656.16
32000 Retained Earnings	50,989.83
Net Income	40,808.73
Total Equity	112,454.72
TOTAL LIABILITIES AND EQUITY	\$112,454.72

Budget vs Actuals 2020

January - November, 2020

	Actual	Budget	over Budget	Total % of Budget
INCOME				
5100 Support Gifts	7,533.00	5,958.37	1,574.63	126.43 %
5200 Reimbursement/ Use of MH/ Parki	3,027.00	2,975.00	52.00	101.75 %
5500 Trustee transfers, yearly	99,000.00	99,000.00	0.00	100.00 %
5600 Trustee transfers for Grants	20,000.00	20,000.00	0.00	100.00 %
Total Income	129,560.00	127,933.37	1,626.63	101.27 %
GROSS PROFIT	129,560.00	127,933.37	1,626.63	101.27 %
EXPENSES				
6010 Repairs & Maintenance	2,041.94	7,333.37	-5,291.43	27.84 %
6040 Housekeeping	3,388.00	5,366.63	-1,978.63	63.13 %
6045 Pest Control	1,755.00	1,833.37	-78.37	95.73 %
6050 Grounds Care	5,100.00	6,508.37	-1,408.37	78.36 %
6060 Bank Service Charges	289.28	385.00	-95.72	75.14 %
6070 Phone/Internet	3,218.13	1,848.00	1,370.13	174.14 %
6090 Utilities MH	6,578.74	3,300.00	3,278.74	199.36 %
6100 Insurance	5,089.44	7,200.00	-2,110.56	70.69 %
6110 Utilities, WC	1,640.71	1,490.00	150.71	110.11 %
6120 Taxes, City Services	1,252.29	1,300.00	-47.71	96.33 %
6150 Professional Fees		916.63	-916.63	
6155 Treasurers' expenses	169.95	275.00	-105.05	61.80 %
6160 Property Care and Maintenance	9,608.37	9,625.00	-16.63	99.83 %
6500 Other Property Expenses	1,713.62	2,291.63	-578.01	74.78 %
7030 Outreach & Adult Education		916.63	-916.63	
7050 Fellowship & Hospitality	293.67	2,350.00	-2,056.33	12.50 %
7070 Library & Subscriptions	41.15	458.37	-417.22	8.98 %
7080 Archives		45.87	-45.87	
7090 Communications	297.84	458.37	-160.53	64.98 %
7100 Travel		916.63	-916.63	
7110 Travel for SEYM		1,833.37	-1,833.37	
7150 Care & Community	400.00	916.63	-516.63	43.64 %
7170 Peace & Social Concerns		2,291.63	-2,291.63	
7200 SEYM Field Secretary for Earthc	2,500.00	1,250.00	1,250.00	200.00 %
7210 Young Friends Group	2,756.08	3,666.63	-910.55	75.17 %
7220 SEYM	7,858.11	6,600.00	1,258.11	119.06 %
7230 Worship & Ministry		458.37	-458.37	
7300 Homeless Ministry		3,666.63	-3,666.63	
7400 Special Ministry Projects	663.00	5,000.00	-4,337.00	13.26 %
7500 Other Expenses		275.00	-275.00	
8240 Meeting Projects		183.37	-183.37	

				Total
	Actual	Budget	over Budget	% of Budget
8330 Scholarships		1,375.00	-1,375.00	
8500 Donations	1,000.00	458.37	541.63	218.16 %
8600 Soc & Com Giving	30,000.00	12,000.00	18,000.00	250.00 %
9000 Pendle Hill S.F. Award	25.00		25.00	
Bento Uncategorized Expense	29.00		29.00	
PayPal Fees	102.06		102.06	
Total Expenses	87,811.38	94,793.87	-6,982.49	92.63 %
NET OPERATING INCOME	41,748.62	33,139.50	8,609.12	125.98 %
OTHER INCOME				
Interest Earned	261.81	229.13	32.68	114.26 %
Total Other Income	261.81	229.13	32.68	114.26 %
OTHER EXPENSES				
Depreciation	1,201.70	2,750.00	-1,548.30	43.70 %
Total Other Expenses	1,201.70	2,750.00	-1,548.30	43.70 %
NET OTHER INCOME	-939.89	-2,520.87	1,580.98	37.28 %
NET INCOME	\$40,808.73	\$30,618.63	\$10,190.10	133.28 %

Vendor Payments Last Month

November 2020

Vendor	Date	Amount
Ace Hardware		
Ace Hardware	11/24/2020	-9.00
August Muehleman		
August Muehleman	11/27/2020	-866.67
Bento		
Bento	11/17/2020	-29.00
Brinks Home Security		
Brinks Home Security	11/05/2020	-53.24
Cassy's Services LLC		
Cassy's Services LLC	11/04/2020	-100.00
Cassy's Services LLC	11/23/2020	-100.00
Coalition of Imokalee Workers		
Coalition of Imokalee Workers	11/17/2020	-1,000.00
Delta Education and Life Training Alliance Foundation of Orlando, FL. Inc		
Delta Education and Life Training Alliance Foundation of Orlando, FL. Inc	11/18/2020	-1,000.00
Florida Rights Restoration		
Florida Rights Restoration	11/17/2020	-2,000.00
Friends Peace Teams		

Vendor	Date	Amount
Friends Peace Teams	11/10/2020	0.00
Friends Peace Teams	11/11/2020	-1,000.00
LGBT+ Center		
LGBT+ Center	11/18/2020	-2,000.00
Marie Florance Rezeau		
Marie Florance Rezeau	11/09/2020	-200.00
Massey Services		
Massey Services	11/07/2020	-78.00
Orange County Tax Collector		
Orange County Tax Collector	11/13/2020	-1,252.29
ORLANDO Day Nursery		
ORLANDO Day Nursery	11/10/2020	-500.00
OUC		
OUC	11/27/2020	-150.08
Pendle Hill		
Pendle Hill	11/10/2020	-1,000.00
Salvation Army		
Salvation Army	11/13/2020	-1,000.00
Second Harvest Food Bank of Cent. FL.		

Vendor	Date	Amount
Second Harvest Food Bank of Cent. FL.	11/13/2020	-2,000.00
Second Harvest Food Bank of Cent. FL.	11/13/2020	-1,000.00
SEYM		
SEYM	11/02/2020	-1,250.00
SEYM	11/30/2020	-751.61
Spectrum		
Spectrum	11/03/2020	-211.26
Spectrum	11/05/2020	-116.97
United Against Poverty		
United Against Poverty	11/13/2020	-2,000.00
Winter Park Day Nursery		
Winter Park Day Nursery	11/10/2020	-500.00
Not Specified		
	11/07/2020	-475.00

Orlando Monthly Meeting of the Religious Society of Friends Proposed Budget 2021

	Actual (10/10/20)	Total Budget	over Budget	% of Budget	Proposed
Income					
5100 Support Gifts	6,698.00	6,500.00	198.00	103.05%	6,600.00
5200 Reimbursement/ Use of MH/ Parki	987.00	3,000.00	-2,013.00	32.90%	3,000.00
5500 OAM transfers, yearly	99,000.00	99,000.00	0.00	100.00%	75,000.00
5600 OAM transfers for S&C Giving	20,000.00	20,000.00	0.00	100.00%	50,000.00
Total Income	\$ 126,685.00	\$ 128,500.00	-\$ 1,815.00	98.59%	\$ 134,600.00
Gross Profit	\$ 126,685.00	\$ 128,500.00	-\$ 1,815.00	98.59%	
Expenses					
6010 Repairs & Maintenance	2,041.94	8,000.00	-5,958.06	25.52%	5,000.00
6040 Housekeeping	3,188.00	5,800.00	-2,612.00	54.97%	5,500.00
6045 Pest Control	1,599.00	2,000.00	-401.00	79.95%	2,000.00
6050 Grounds Care	4,675.00	7,100.00	-2,425.00	65.85%	6,580.00
6060 Bank Service Charges	260.28	420.00	-159.72	61.97%	400.00
6070 Phone/Internet	2,889.90	2,016.00	873.90	143.35%	4,080.00
6090 Utilities MH	6,578.74	3,600.00	2,978.74	182.74%	3,600.00
6100 Insurance	5,089.44	7,200.00	-2,110.56	70.69%	7,200.00
6110 Utilities, WC	1,311.89	1,600.00	-288.11	81.99%	1,600.00
6120 Taxes, City Services		1,300.00	-1,300.00	0.00%	1,300.00
6150 Professional Fees		1,000.00	-1,000.00	0.00%	1,000.00
6155 Treasurers' expenses	169.95	300.00	-130.05	56.65%	300.00
6160 Property Care and Maintenance	7,875.03	10,500.00	-2,624.97	75.00%	10,500.00
6500 Other Property Expenses	1,651.38	2,500.00	-848.62	66.06%	2,500.00
7030 Outreach & Adult Education		1,000.00	-1,000.00	0.00%	1,000.00
7050 Fellowship & Hospitality	293.67	2,500.00	-2,206.33	11.75%	2,000.00
7070 Library & Subscriptions	41.15	500.00	-458.85	8.23%	500.00
7080 Archives		50.00	-50.00	0.00%	0.00
7090 Communications	297.84	500.00	-202.16	59.57%	350.00
7100 Travel		1,000.00	-1,000.00	0.00%	1,000.00
7110 Travel for SEYM		2,000.00	-2,000.00	0.00%	2,000.00

7150 Care & Community	400.00	1,000.00	-600.00	40.00%	1,000.00
7170 Peace & Social Concerns		2,500.00	-2,500.00	0.00%	2,000.00
7200 SEYM Field Secretary for Earthc	1,250.00	1,250.00	0.00	100.00%	1,250.00
7210 Young Friends Group	1,856.08	4,000.00	-2,143.92	46.40%	3,000.00
7220 SEYM	7,106.50	6,600.00	506.50	107.67%	7,430.00
7230 Worship & Ministry		500.00	-500.00	0.00%	500.00
7300 Homeless Ministry		4,000.00	-4,000.00	0.00%	3,000.00
7400 Special Ministry Projects	188.00	6,000.00	-5,812.00	3.13%	2,000.00
7500 Other Expenses		300.00	-300.00	0.00%	300.00
8240 Meeting Projects		200.00	-200.00	0.00%	200.00
8330 Scholarships		1,500.00	-1,500.00	0.00%	1,500.00
8500 Donations	1,000.00	500.00	500.00	200.00%	1,500.00
8600 Social and Community Giving	15,000.00	20,000.00	-5,000.00	75.00%	50,000.00
9000 Pendle Hill S.F. Award	25.00		25.00		
PayPal Fees	86.14		86.14		100.00
Total Expenses	\$ 64,874.93	\$ 109,236.00	-\$ 44,361.07	59.39%	\$ 132,190.00
Net Operating Income	\$ 61,810.07	\$ 19,264.00	\$ 42,546.07	320.86%	\$ 2,410.00
Other Income					
Interest Earned	236.03	250.00	-13.97	94.41%	250.00
Total Other Income	\$ 236.03	\$ 250.00	-\$ 13.97	94.41%	\$ 250.00
Other Expenses					
Depreciation	886.77	3,000.00	-2,113.23	29.56%	2,048.04
Total Other Expenses	\$ 886.77	\$ 3,000.00	-\$ 2,113.23	29.56%	\$ 2,048.04
Net Other Income	-\$ 650.74	-\$ 2,750.00	\$ 2,099.26	23.66%	-\$ 1,798.04
Net Income	\$ 61,159.33	\$ 16,514.00	\$ 44,645.33	370.35%	\$ 611.96

Capital Budget and Cash Flow

Install WC Roof	10,000.00
Less Depreciation	2,048.04
Funding for Capital Projects	7,951.96

Operating Funds Analysis

Operating Cash 10/12/20	62,509.43
Projected Cash Out through 12/31/20	<u>28,441.35</u>
Projected Cash 12/31/20	34,068.08
less Operating Cash Cushion	<u>15,000.00</u>
Excess Operating funds	19,068.08

Funding Request OAM

Operating Deficit	75,000.00
Funding for Capital Projects	8,000.00
less prepaid Utilities	2,943.00
less Excess Operating Cash	<u>19,068.08</u>
Requested Operating Funds	61,000.00
Requested S&C Giving Funds	<u>50,000.00</u>
Total Request OAM	111,000.00

Projected Cash Position 12/31/2021

Projected Cash 12/31/2020	34,068.08
add Projected Operating Surplus	611.96
less net Capital Expenditures	<u>7,951.96</u>
<i>Projected Ending Operating Cash</i>	<i>15,039.83</i>
Projected Reserve Cash	<u>30,310.00</u>
Projected Total Cash	50,339.83

Pendle Hill Scholarship Fund*in the operating funds account)*

Balance 12/31/19	5,400.00
Projected Balance 12/31/20	5,375.00

Letter of Application for Membership in Orlando Monthly Meeting from Kasper Ronning

Dear Liz,

I hope this letter finds you well. I come with an exciting development in my spiritual path: I have spent the past few months in private discernment on the matter of my attendance of this meeting, as I feel led toward membership.

Around two and a half years ago I had my first Quaker worship experience on a Wednesday evening. I was instantly drawn to the unprogrammed worship and welcoming nature of the meeting. Once I had been attending for a few months I did a little reading on the process of becoming a member, but quickly realized it would be jumping the gun to apply for membership after only a couple of months as an attender.

So, on the shelf the idea of membership in the meeting went, and there it stayed until a few months ago. The thought first came to me on a Sunday during worship. I have prayed and pondered by myself, but now feel that I must ask for support from the meeting in determining if membership is an appropriate path for me to take at this time, in the form of a Clearness committee.

I look forward to your response, and to continuing to grow spiritually with the meeting.

Warm regards,
Kasper Ronning

2020 Traveling Ministry Report by Jerry Knutson

I attended training for Friends World Committee for Consultation Section of the Americas (FWCC-SOA) Traveling Ministry Corps (TMC) in the Boston area and returned to Orlando March 9th. After March 12th, COVID-19 forced things to close. I had to postpone the early-April Discernment workshops in Texas, Alabama, and Louisiana. I did find that the Winnebago (Wisconsin) Worship Group (WWG) was using Zoom to study my Pamphlet on discernment, so I presented a Zoom workshop for them on April 15th. Months after this workshop I contacted Kat Griffith, a simultaneous interpreter from the WWG, to ask: "would this pamphlet be helpful for Latin-American Friends?" She said she didn't know but thought it was a good question and that she'd be willing to be the translator to present this material to Latin-American Friends. On November 11, with much help from Kat and TMC, we had the first of several meetings to work on the Pamphlet and this query with a handful of Latin-American Friends from various Yearly Meetings.

I presented a morning Zoom workshop on my Discernment Pamphlet for Pendle Hill (PH), a Quaker retreat center near Philadelphia, on August 3, 5, and 7. I also presented a Zoom workshop for the West Virginia Fall Gathering on September 26th on "Be still and cool in thy own mind and spirit and from thine own thoughts, and then...." This is a letter to Lady Claypool from George Fox's Journal. I plan to work on this manuscript for submission as a PHP. I wrote and presented the instructions for Unprogrammed worship for the FWCC-SOA on World Quaker Day--October 4. With Mey Hasbrook, a fellow member of TMC, we presented a workshop on our experience with traveling in the ministry and on Brian Drayton's book, "On Living with a Concern for Gospel Ministry" for Kalamazoo MM on May 3rd.

I emailed Robin Mohr, Executive Secretary of the FWCC-SOA about a PH Zoom workshop in Spanish that might be helpful for our Latin-American TMC. This workshop was being presented by Francisco Burgos, the new Executive Director of Pendle Hill. FWCC-SOA used this workshop as part of their training for Latin-American TMC. With the Pandemic this was an inexpensive way to train them. and gave PH a diverse audience for their workshop.

I have been working with Daniel Seinbock to help him condense his PhD thesis ("Making Silence Together: Collaboration in the Silent Gatherings of Quakers") so he can submit it as a Pendle Hill Pamphlet (PHP). (Here is the link for the full version and a short version <http://steinbock.org/research/>)

in 2021, I plan to continue working with Latin-American Friends, Daniel Steinbock and the "Be Still and Cool...." manuscript. My proposal for a zoom workshop at FGC Gathering was accepted so I will be doing that for five mornings June 28-July2. I'll also present on Prisoner Visitation and Support during FGC Gathering. If COVID allows, I plan to present the postponed workshops in Texas, Alabama, and Louisiana in early October.

Finally, I developed the signature line below and I have been holding these in-the-Light at least once daily.

Love, Light, and gratitude,
Jerry Knutson

Please join me in persistently and consistently holding-in-the-Light the five pandemics that are causing dis-ease and death worldwide: 1) COVID-19 2) racism and all other bigotry, 3) police brutality and militarization, 4) climate change, 5) economic inequity. (Why did Mother Nature send us to our rooms?) (How can we reduce the labor pains and enhance the birthing of a new world?)