

Orlando Monthly Meeting of the Religious Society of Friends  
Meeting for Worship with Concern for Business  
Nineteenth Day, Fourth Month, 2020 | April 19, 2020

Conducted Online using "Zoom" Video Communications

**Opening Worship:** Friends were called to gather by Liz Jenkins, Meeting Clerk, at 11:58 am. Participants in the online Meeting for Worship with Attention to Business settled with a brief period of silence.

**Reading:** "We seek a world free of war and the threat of war. We seek a society with equity and justice for all. We seek a community where every person's potential may be fulfilled. We seek an earth restored." Friends Committee on National Legislation, "Statement of Legislative Policy," 11/16/2019

**Treasurer's Report:** Greg Allen-Anderson

Meeting House Utilities – We received a couple of astronomical bills due to a water leak. The leak has been repaired, and Property has requested a refund of the wastewater charges which have been approved.

Communications - This is over budget due to the purchase of a ZOOM membership for the year.

Insurance - We are giving our existing agent one last chance to change our coverage. The saga continues. The agent tells us he has received permission from the underwriters to 'transfer' our existing policy to the Meeting, which allows us to keep our low hurricane deductible. He is moving incredibly slowly, though.

Donations - This was a donation to the church that hosts the St. Augustine Worship Group. The worship group had more than enough funds to cover it.

Hospitality - Hospitality is likely to be under budget for most of the year since we can't share snacks via Zoom.

Funds have been allotted for the roof capital fund project.

Attachment: *Treasurer's Report* – "Monthly Report, Orlando Monthly Meeting of the Religious Society of Friends For the period ended March 31, 2020"

### **Committee Reports and Check-In**

#### ***Combined Officers, Trustees, Care and Community, Property, and Worship and Ministry Committees:***

On 3/17/2020 and 3/18/2020, the Officers of Orlando Monthly Meeting together with members of Care and Community committee, Finance committee, Property committee, Worship and Ministry Committee, and Trustees considered the following proposal.

"Avoiding loss of business earnings for our regular vendors during the COVID-19 emergency."

Augie Muehleman: Property Caretaker: Continued caretaking responsibilities as needed and able. (Augie wants to do this.) Regular monthly payments for March 2020 and April 2020. Review at the end of April.

Jorge Arenas: Groundskeeping Service: Continued groundskeeping responsibilities as scheduled and able. Regular monthly payments for March 2020 and April 2020. Review at the end of April.

Cassandra Brown: In Touch Cleaning, LLC: Continued cleaning responsibilities as scheduled and able. Regular monthly payments for March 2020 and April 2020. Review at the end of April.

Florance Rezeau: Child Care Provider: Assist Kay (and Kody?) remotely with phone and tech check-ins and "cheer calls" for our regular Young Friends Group participants for the duration. Regular monthly payments for March 2020 and April 2020. Review at the end of April.

For March and April 2020, any payments made to vendors when a schedule could not be maintained will be regarded as "retainer fees" to keep these vendors' services available to the Meeting in the future."

All Officers, Trustees, and Committee members were united in rapidly approving this proposal by e-mail, and the proposal was implemented as approved.

The following were approved.:

**2020.04-01** Orlando Monthly Meeting of the Religious Society of Friends finds that the action taken in Third and Fourth Month to avoid loss of business earnings for our regular vendors during the COVID-19 emergency accords with the spiritual, practical, legal, and financial needs, values, and concerns of Orlando Monthly Meeting.

**2020.04-02** Orlando Monthly Meeting of the Religious Society of Friends approves continuing the action taken in Third and Fourth Month to avoid loss of business earnings for our regular vendors during the COVID-19 emergency.

**Grants:** Stephanie Preston-Hughes explained each proposed disbursement. COVID-19 has increased the needs of those who continually face hunger, homelessness, and poverty. (Additional information is given on the intended recipient's website (See the Grants Committee Report, attached.)

Questioned were raised, and concerns were stated about the administration and practices of some proposed recipients. These concerns were addressed by the Meeting Clerk and Stephanie Preston-Hughes (on behalf of the Grants Committee.) Members endorsed the allotments and trusted the money will be used appropriately. The Clerk offered additional information and also bore witness to the integrity of the recipients.

Attachment: Grants Committee Meeting Minutes

**2020.04-03** Orlando Monthly Meeting in accord with the Grants Committee recognizes that the current COVID-19 global health pandemic has further impacted the lives of people around the world and in our community who already experience great need. We propose contributions totaling \$15,000 be made to the following organizations in April 2020, as listed:

Second Harvest Food Bank	\$5,000	Winter Park Day Nursery	\$1,000
United Against Poverty Orlando	\$2,000	Orlando Union Rescue Mission	\$1,000
Central FL LGBTQ+ Relief Fund	\$2,000	American Friends Service Committee	\$500
Salvation Army Orlando	\$2,000	Right Sharing of World Resources	\$500
Orlando Day Nursery	\$1,000		

Minute approved. Eduardo Ysern and Ed Lesnick were led to step aside.

**2020.04-04** Orlando Monthly Meeting approves the Grants Committee's request to disburse the remaining \$5,000 of the allotted 2020 budget, as the need arises and as the committee discerns together, without returning to a future business meeting for secondary approval. This serves the purpose of allowing us to respond to crisis situations in a timely manner, while still following the leading of Spirit.

**Property:** Ray Jenkins, the Committee Clerk, reported on recent upkeep and events related to the meetinghouse. The leaks have been repaired. There was a break-in, but nothing was taken. The alarm system and notification process functioned properly.

The meetinghouse is regularly cleaned and sanitized.

Members entering the meetinghouse are reminded to practice social distancing and consideration of vendors working at the time.

**Worship and Ministry - Men's Discussion Group:** Liz Jenkins presented the report on behalf of the committee and committee clerk, Minerva Glidden.

During the Worship and Ministry Committee meeting on 3/18/2020, there was a discussion of the request for the Men's Discussion Group to be able to use the Meeting House for their meetings. This is an internal group of members and attenders. In our present context, the request would also be to use the Meeting's Zoom account for their meetings. The group description follows, and both the group and Worship and Ministry Committee are in agreement on this description:

*The Men's Discussion Group is open to adult members, attenders, and friends of the Orlando Monthly Meeting who identify as male. The group meets bi-weekly to discuss any issues that the group members have, but with a primary focus on their faith journeys. It is not a therapy group.*

Worship and Ministry Committee requests Meeting's discernment regarding a minute to record approval of the Men's Discussion Group using the Meeting House and/or the Meeting Zoom account for their meetings if that is the sense of the Meeting.

Following a discussion, which included publicizing the group, membership in the group, and issues of confidentiality:

**2020.04-05** Orlando Monthly Meeting approves the use of the Meeting House and/or the OMM Zoom Account by the Men's Discussion Group.

Minute approved. Chris Laning was led to stand aside.

**Trustees Report:** Tom Gottshalk, Trustees' Treasurer, shared a financial summary Quakers of Orlando Asset Management, Inc. (This report is on file with the Trustees and Meeting Clerk)

From the beginning of the year to the end of March, the stock market has taken a "nose-dive," Like many others, Quakers of Orlando Asset Management had a significant loss in the value of its Friends Fiduciary investments. The financial status of the Meeting is not jeopardized.

Tom said Trustees could transfer additional funds to the Grants Committee. The Meeting Clerk thanked Tom for his report and insights.

A minute was approved concerning increased Grants funding.

**2020.04-06** OMM requests that the Trustees work with the Grants Committee to consider allocating additional funds in consideration of the public health and financial crisis, its impact on community needs, and the comparative abundance of OMM's financial position.

**Review of Numbered Minutes:** The minutes were accepted as initially approved.

**Closing Worship:** The Meeting for Worship with Attention to Business concluded at 2:15 pm.

**Meeting Participants:**

Liz Jenkins  
Ray Jenkins  
Gary Evans  
Chris Laning  
Greg Allen-Anderson  
Kody Hersh  
Michael Dively  
Eduardo Ysern  
Tom Gottshalk  
Jerry Knutson  
Steve Riddle  
Stephanie Preston-Hughes  
Ed Lesnick



# Monthly Report

Orlando Monthly Meeting of the Religious Society of Friends  
For the period ended March 31, 2020

Prepared by  
**Gregory Allen-Anderson**

Prepared on  
**April 1, 2020**

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## Treasurer's Monthly Report

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**Meeting House Utilities** – we received a couple of astronomical bills due to a water leak. The leak has been repaired and Property has requested a refund of the waste water charges which has been approved.

**Communication** - This is over budget due to the purchase of a ZOOM membership for the year.

**Insurance**-We are giving our existing agent one last chance to change our insurance over. The saga continues. The agent tells us he as received permission from the underwriters to 'transfer' our existing policy to the meeting, which allows us to keep our low hurricane deductible. He is moving incredibly slowly though.

**Donations** - This was a donation to the church that hosts the St. Augustine Worship Group. The worship group had more than enough funds to cover it.

**Hospitality** - Hospitality is likely to be under budget for most of the year since we can't share snacks via Zoom.

# Profit and Loss

January - March, 2020

	<b>Total</b>
<b>INCOME</b>	
5100 Support Gifts	2,766.00
5200 Reimbursement/ Use of MH/ Parki	1,012.00
5500 Trustee transfers, yearly	99,000.00
5600 Trustee transfers for Grants	20,000.00
<b>Total Income</b>	<b>122,778.00</b>
<b>GROSS PROFIT</b>	<b>122,778.00</b>
<b>EXPENSES</b>	
6010 Repairs & Maintenance	788.74
6040 Housekeeping	1,100.00
6045 Pest Control	234.00
6050 Grounds Care	1,700.00
6060 Bank Service Charges	87.00
6070 Phone	694.92
6090 Utilities MH	6,578.74
6100 Insurance	1,562.81
6110 Utilities, WC	394.28
6155 Treasurers' expenses	94.95
6160 Property Care and Maintenance	2,675.01
6500 Other Property Expenses	595.69
7050 Fellowship & Hospitality	293.67
7090 Communications	257.78
7200 SEYM Field Secretary for Earthc	1,250.00
7210 Young Friends Group	1,000.00
7220 SEYM	1,697.00
8500 Donations	1,000.00
PayPal Fees	21.57
<b>Total Expenses</b>	<b>22,026.16</b>
<b>NET OPERATING INCOME</b>	<b>100,751.84</b>
<b>OTHER INCOME</b>	
Interest Earned	49.03
<b>Total Other Income</b>	<b>49.03</b>
<b>OTHER EXPENSES</b>	
Depreciation	295.59
<b>Total Other Expenses</b>	<b>295.59</b>
<b>NET OTHER INCOME</b>	<b>-246.56</b>
<b>NET INCOME</b>	<b>\$100,505.28</b>



# Balance Sheet

As of March 31, 2020

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1025 Bento	425.06
6020950 OMM Savings	30,293.24
6020957 OMM Checking	109,800.64
1026 Pendle Hill Scholarship Fund	5,400.00
<b>Total 6020957 OMM Checking</b>	<b>115,200.64</b>
PayPal Bank	1,791.92
<b>Total Bank Accounts</b>	<b>147,710.86</b>
<b>Total Current Assets</b>	<b>147,710.86</b>
<b>Fixed Assets</b>	
1800 Land	7,000.00
1901 Webster Cottage	23,500.00
1902 Acc Depr Webster Cottage	-23,500.00
<b>Total 1901 Webster Cottage</b>	<b>0.00</b>
1905 Air Conditioner Units 2019	2,736.00
Depreciation	-295.59
Original cost	15,000.00
<b>Total 1905 Air Conditioner Units 2019</b>	<b>17,440.41</b>
<b>Total Fixed Assets</b>	<b>24,440.41</b>
<b>TOTAL ASSETS</b>	<b>\$172,151.27</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Total Liabilities</b>	
<b>Equity</b>	
30000 Opening Balance Equity	20,656.16
32000 Retained Earnings	50,989.83
Net Income	100,505.28
<b>Total Equity</b>	<b>172,151.27</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$172,151.27</b>

# Budget vs Actuals 2020

January - March, 2020

	Actual	Budget	over Budget	Total % of Budget
<b>INCOME</b>				
5100 Support Gifts	2,766.00	1,625.01	1,140.99	170.21 %
5200 Reimbursement/ Use of MH/ Parki	1,012.00	800.00	212.00	126.50 %
5500 Trustee transfers, yearly	99,000.00	99,000.00	0.00	100.00 %
5600 Trustee transfers for Grants	20,000.00	20,000.00	0.00	100.00 %
<b>Total Income</b>	<b>122,778.00</b>	<b>121,425.01</b>	<b>1,352.99</b>	<b>101.11 %</b>
<b>GROSS PROFIT</b>	<b>122,778.00</b>	<b>121,425.01</b>	<b>1,352.99</b>	<b>101.11 %</b>
<b>EXPENSES</b>				
6010 Repairs & Maintenance	788.74	2,000.01	-1,211.27	39.44 %
6040 Housekeeping	1,100.00	1,899.99	-799.99	57.90 %
6045 Pest Control	234.00	500.01	-266.01	46.80 %
6050 Grounds Care	1,700.00	1,775.01	-75.01	95.77 %
6060 Bank Service Charges	87.00	105.00	-18.00	82.86 %
6070 Phone	694.92	504.00	190.92	137.88 %
6090 Utilities MH	6,578.74	900.00	5,678.74	730.97 %
6100 Insurance	1,562.81	1,500.00	62.81	104.19 %
6110 Utilities, WC	394.28	330.00	64.28	119.48 %
6150 Professional Fees		249.99	-249.99	
6155 Treasurers' expenses	94.95	75.00	19.95	126.60 %
6160 Property Care and Maintenance	2,675.01	2,625.00	50.01	101.91 %
6500 Other Property Expenses	595.69	624.99	-29.30	95.31 %
7030 Outreach & Adult Education		249.99	-249.99	
7050 Fellowship & Hospitality	293.67	1,150.00	-856.33	25.54 %
7070 Library & Subscriptions		125.01	-125.01	
7080 Archives		12.51	-12.51	
7090 Communications	257.78	125.01	132.77	206.21 %
7100 Travel		249.99	-249.99	
7110 Travel for SEYM		500.01	-500.01	
7150 Care & Community		249.99	-249.99	
7170 Peace & Social Concerns		624.99	-624.99	
7200 SEYM Field Secretary for Earthc	1,250.00	0.00	1,250.00	
7210 Young Friends Group	1,000.00	999.99	0.01	100.00 %
7220 SEYM	1,697.00	1,697.00	0.00	100.00 %
7230 Worship & Ministry		125.01	-125.01	
7300 Homeless Ministry		999.99	-999.99	
7500 Other Expenses		75.00	-75.00	
8240 Meeting Projects		50.01	-50.01	
8330 Scholarships		375.00	-375.00	
8500 Donations	1,000.00	125.01	874.99	799.94 %

	Actual	Budget	over Budget	Total % of Budget
PayPal Fees	21.57		21.57	
<b>Total Expenses</b>	<b>22,026.16</b>	<b>20,823.51</b>	<b>1,202.65</b>	<b>105.78 %</b>
<b>NET OPERATING INCOME</b>	<b>100,751.84</b>	<b>100,601.50</b>	<b>150.34</b>	<b>100.15 %</b>
<b>OTHER INCOME</b>				
Interest Earned	49.03	62.49	-13.46	78.46 %
<b>Total Other Income</b>	<b>49.03</b>	<b>62.49</b>	<b>-13.46</b>	<b>78.46 %</b>
<b>OTHER EXPENSES</b>				
Depreciation	295.59	750.00	-454.41	39.41 %
<b>Total Other Expenses</b>	<b>295.59</b>	<b>750.00</b>	<b>-454.41</b>	<b>39.41 %</b>
<b>NET OTHER INCOME</b>	<b>-246.56</b>	<b>-687.51</b>	<b>440.95</b>	<b>35.86 %</b>
<b>NET INCOME</b>	<b>\$100,505.28</b>	<b>\$99,913.99</b>	<b>\$591.29</b>	<b>100.59 %</b>

# Vendor Payments Last Month

March 2020

Vendor	Date	Amount
<b>August Muehleman</b>		
August Muehleman	03/30/2020	-866.67
<b>Bento</b>		
Bento	03/17/2020	-29.00
<b>Dollar General</b>		
Dollar General	03/09/2020	-14.91
<b>Ferran Services and Contracting Inc</b>		
Ferran Services and Contracting Inc	03/04/2020	-313.74
<b>Florida Department of State</b>		
Florida Department of State	03/22/2020	-70.00
<b>Guitar Center</b>		
Guitar Center	03/10/2020	-34.06
<b>In Touch Cleaning LLC</b>		
In Touch Cleaning LLC	03/01/2020	-100.00
In Touch Cleaning LLC	03/20/2020	-300.00
<b>Jorge Arenas Landscaping and Lawnservice LLC</b>		
Jorge Arenas Landscaping and Lawnservice LLC	03/17/2020	-425.00
Jorge Arenas Landscaping and Lawnservice LLC	03/29/2020	-425.00
<b>Leak Doctor Inc</b>		

<b>Vendor</b>	<b>Date</b>	<b>Amount</b>
Leak Doctor Inc	03/04/2020	-900.00
<b>Marie Florance Rezeau</b>		
Marie Florance Rezeau	03/01/2020	-200.00
Marie Florance Rezeau	03/31/2020	-250.00
<b>Massey Services</b>		
Massey Services	03/11/2020	-78.00
<b>OUC</b>		
OUC	03/26/2020	-128.62
OUC	03/27/2020	-3,356.66
<b>Protect America</b>		
Protect America	03/03/2020	-53.24
<b>Publix</b>		
Publix	03/09/2020	-37.56
Publix	03/13/2020	-59.41
<b>Spectrum</b>		
Spectrum	03/05/2020	-189.64
<b>The United Church of Christ of St. Augustine</b>		
The United Church of Christ of St. Augustine	03/12/2020	-1,000.00
<b>Zoom</b>		
Zoom	03/19/2020	-149.90

**Vendor**

**Date**

**Amount**

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**GRANTS COMMITTEE MEETING MINUTES**  
**Saturday, April 18<sup>th</sup>, 2020**  
**3:00pm-4:30pm**

Present for virtual Zoom meeting: Minerva Glidden, Greg Allen-Anderson, Mike Dively, and Stephanie Preston-Hughes (Clerk). We will continue to rotate who clerks the Grants Committee meetings rather than assign a standing clerk.

We opened with a period of silent worship. Minerva reviewed the history of the Grants Committee. We reviewed contributions from previous years. We considered principles we might use to guide future grant disbursements and agreed to set aside time in our fall meeting for exploring this more thoroughly. We discerned dollar amounts and recipients we will bring forward to the April 2020 Meeting for Business tomorrow for approval.

**PROPOSED MINUTES:**

1. Grants Committee recognizes that the current COVID-19 global health pandemic has further impacted the lives of people around the world and in our own community who already experience great need. We propose contributions totaling \$15,000 be made to the following organizations in April 2020.
2. Grants Committee requests approval from the meeting to disburse the remaining \$5,000 of the allotted 2020 budget, as the need arises and as the committee discerns together, without returning to a future business meeting for secondary approval. This serves the purpose of allowing us to respond to crisis situations in a timely manner, while still following the leading of Spirit.

**PROPOSED DISBURSEMENTS:**

<b>Second Harvest Food Bank</b>	<b>\$5,000</b>	<b><a href="https://www.feedhopenow.org">https://www.feedhopenow.org</a></b>
<b>United Against Poverty Orlando</b>	<b>\$2,000</b>	<b><a href="https://uporlando.org">https://uporlando.org</a></b>
<b>Central FL LGBTQ+ Relief Fund</b>	<b>\$2,000</b>	<b><a href="https://www.gofundme.com/f/central-florida-lgbtq-relief-fund">https://www.gofundme.com/f/central-florida-lgbtq-relief-fund</a></b>
<b>Salvation Army Orlando</b>	<b>\$2,000</b>	<b><a href="https://salvationarmyflorida.org/orlando">https://salvationarmyflorida.org/orlando</a></b>
<b>Orlando Day Nursery</b>	<b>\$1,000</b>	<b><a href="https://orlandoday.org">https://orlandoday.org</a></b>
<b>Winter Park Day Nursery</b>	<b>\$1,000</b>	<b><a href="http://winterparkdaynursery.org">http://winterparkdaynursery.org</a></b>
<b>Orlando Union Rescue Mission</b>	<b>\$1,000</b>	<b><a href="https://www.ourm.org">https://www.ourm.org</a></b>
<b>American Friends Service Committee</b>	<b>\$500</b>	<b><a href="https://www.afsc.org">https://www.afsc.org</a></b>
<b>Right Sharing of World Resources</b>	<b>\$500</b>	<b><a href="https://www.rswr.org">https://www.rswr.org</a></b>
<b>APRIL 2020 TOTAL</b>	<b>\$15,000</b>	