

Orlando Monthly Meeting (OMM) of the Religious Society of Friends

Meeting for Worship with Attention to Business

8th Day, Twelfth Month, 2019 | December 8, 2019

Opening Worship: Friends were called to gather by Liz Jenkins, Meeting Clerk, at 11:50 am. The Meeting for Worship with Attention to Business settled with a brief period of silent worship.

Reading: “We need to be in Right Relationship with our personal Inner Clerk, with the intense power of God, and with the community around us to whom we feel bound. Such right relationship is not a matter of words, or even deeds. It is a matter of being entire, complete, as a tree is wholly a tree, albeit root, trunk, bough, branch and leaf. With such complete integrity, entire wholeness, all actions flow from a state of ease and inner rest and poise. Acting from this condition, from this calm and balanced center, all work is then Spirit-led activity. Our work as human beings is to align ourselves with blessed purposiveness, so that the outward work of our hands is the result of the inner work of our heart.” - Gerald Hewitson, *Journey Into Life: Inheriting the story of early Friends*, 2013 Swarthmore Lecture, Britain Yearly Meeting

Treasurer's Report: Treasurer Greg Allen-Anderson presented the budget vs. actual expense report for the period ending November 30, 2019.

Grants will remain \$500 over budget due to a treasurer's error in disbursing one of the grants, which was paid \$500 over the approved amount. The award is to Great Oaks Village to whom we had budgeted a \$500 gift but sent a \$1,000 donation. The Grant Committee accepts the stated additional amount. The Meeting concurs.

Friends accept the Treasurer's report.

Attachment: Treasurer's Report for the period ended November 30, 2019.

COMMITTEE AND COORDINATOR REPORTS

Finance: 2020 OMM Operating Budget, Second Reading. - Greg reported there were no questions or comments following the first reading.

2019.12-01 OMM Friends approve the 2020 General Operating Budget, Second Reading. Our Gratitude to the Treasurer and to the committees for submitting requests promptly.

Attachment: OMM Operating Budget for 2020.

Worship and Ministry: Minerva Glidden (Clerk), Liz Jenkins (Orlando MM Clerk), Stephanie Preston-Hughes (Minute Recorder), Kody Hersh, and Jerry Knutson attended the November meeting.

Attachment: Worship and Ministry Committee Report

1. *Care of the Deland Worship Group*

2019.12.02 Friends joyfully approve taking Deland Worship Group under the care of Orlando Monthly Meeting. OMM's Worship and Ministry Committee will take responsibility for regular communication with the Deland Worship Group. OMM Friends request representative(s) of the Deland Worship Group visit Orlando Monthly Meeting, quarterly.

Meeting Clerk: We welcome this Quaker growth with its accompanying love, care, and responsibility. Deland WG is led by many seasoned friends who have come from near and far away, notably Ann Jerome and John Margerum. This new assembly in Deland is very much a part of our Orlando family.

An explanation of being “under the care” of a meeting was given. [Also, see pages 215-217 of the SEYM Faith and Practice.]

Attachment: Letter of application to become a Worship Group from Deland Friends.

2. *“Supporting Clerk” and “Rising Clerk” (nee Clerk In Training)*

The Worship and Ministry Committee discussed and reviewed officer job descriptions for OMM related to “assistant clerk,” “supporting clerk,” and similar titles. The Committee holds a concern rooted in the desire to provide experience, depth, and continuity for OMM clerking. The Worship and Ministry Committee was satisfied the proposed changes are necessary for the new year.

Friends raised several questions and concerns and commented. These included but not limited to:

- The difference between Supporting Clerk and Assistant Clerk- Quakers as elders and the process of eldering
- Minerva Glidden’s reading the OMM job description for the Supporting Clerk and the former position (2016) of Assistant Clerk.
- The role of the Clerk In Training (CIT), as stated in the committee minute and preparation to be a Meeting Clerk.
- A question was raised if a CIT would become the next Meeting Clerk.-The CIT will be taking a more intentional and proactive role, including the use of technology.
- The title of “Clerk In Training” (CIT) was considered
- As for the Meeting Clerk needing a supporting clerk, it was stated each Clerk needs support in different ways
- The possibility suggested changes may present problems for the nominating committee and reluctance of Friends (in the coming years) to take on new responsibilities.
- All meeting roles should always consider the “gifts to serve.”

After a lengthy and productive discernment, the following minutes were approved as first readings. The Worship and Ministry description of the newly proposed position was edited and modified to use the revised title of “Rising Clerk.”

2019.12-03 OMM sets aside the current position of Supporting Clerk with the current SC concluding their term at the end of the current cycle or when OMM approves new officer roles and nominations. Clerks continue to be free to request an elder of spiritual support when needed. (First Reading)

2019.12-04 OMM unites in creating a new officer position of Rising Clerk with the following description:

Rising Clerk: Assist the current Clerk as needed. Facilitates Meeting for Worship with Attention to Business when the Clerk is unable to attend. May represent OMM at interfaith and other community events as requested. Attends workshops and training on clerking skills as required, with the financial support of the OMM scholarship fund. In the absence or incapacitation of the Meeting Clerk can assume the functions and responsibilities of the Clerk temporarily. In compliance with the corporate bylaws of OMM, serves in the officer role of Vice-President of the Orlando Monthly Meeting of the Religious of Friends, Inc. The Worship & Ministry Committee will give both the Clerk and Rising Clerk support. (First Reading)

3. *Traveling Ministry*

From the November Worship and Ministry Committee Minutes: W&M, acting as Anchor Committee, discussed the Traveling Ministry of Jerry Knutson. We reviewed his 2019 traveling ministry report and a corrected 2020 traveling ministry minute. W&M supported Jerry's intention to lay down prisoner visitation, citing that this leading has run its course. Jerry is instead focusing his energy on applying to be a traveling minister with the Friends World Committee for Consultation (FWCC), which would cover a majority of traveling expenses. Jerry will present his 2019 report and his proposed 2020 traveling minute at the December 2019 Meeting for Business.

Jerry submitted his 2019 Travel Minute with signatures. (On file). Friends Accepted the 2019 Travel Ministry report as presented.

2019.12-05 Friends approve the 2020 Travel Minute for Jerry Knutson.

Attachments: OMM Worship and Ministry Report (section noted above) and 2020 OMM Traveling Ministry Minute for Jerry Knutson.

Nominating Committee: Committee Clerk, Gary Evans stated the committee recommends the Meeting to approve the following minute:

2019.12.06 OMM unites in approving for service on committees and officer the following individuals to a term concluding in the year noted. (First Reading)

Esme Rachel, Hospitality Committee (2022)
James Dellinger, Hospitality Committee (2022)
Jares Silvia, Communications Committee (2022)
Richard Moore, Property Committee (2022)
Ed Lesnick, Recording Clerk (2021)

Quakers of Orlando Asset Management, Inc. (Trustees) - Closing old Addition Financial accounts

The Meeting Treasurer attempted to close the old accounts at the credit union yesterday and failed. The credit union wants minutes from the Meeting authorizing the account closure, and the minute we passed

in August won't work because the credit union requires authorization to be approved at the most recent business session meeting. To that end, the Treasurer requests a minute to be accepted on this date.

For the Meeting's Information::

QOAM 2019-12-08, Minute #1: Trustees of Quakers of Orlando Asset Management, Inc. (f.k.a. Incorporated Trustees of Orlando Religious Society of Friends) authorizes the Treasurer of the Orlando Monthly Meeting of the Religious Society of Friends, Gregory Allen-Anderson, or Clerk of Quakers of Orlando Asset Management, Inc. (f.k.a. Incorporated Trustees of Orlando Religious Society of Friends) and member of Orlando Monthly Meeting of the Religious Society of Friends, Chris Laning, to perform any and all actions necessary to close the Addition Financial accounts related to member #434631.

Attachment: Trustees Meeting minutes, December 8, 2019

Membership Recorder: Liz Jenkins. Working with the Meeting Clerk, Ed Lesnick will become the Membership Recorder in 2020.

The Clerk received the documents for a transfer of membership for Michael Dively.

2019.12.07 OMM Friends joyfully approve the membership transfer of Friend Michael Dively from Redwood Forest Friends Meeting, Santa Rosa, California, to Orlando Monthly Meeting.

Documents: Letters related to the transfer of membership are on file with the Membership Recorder.

Care and Community: Liz Jenkins reports for the committee.

The Meeting was updated regarding the Membership Clearness Committee for Linda Gurney. Minerva Glidden is working with Jerry Knutson and others on the composition of the Clearness Committee. The session(s) will be held in Deland. The date is yet to be determined.

Updating of OMM Membership Forms: Liz Jenkins

The Clerk thanks those who have submitted new and updated forms. Membership forms are essential to the Meeting's records.

Other Business for Twelfth Month:

1. Holiday gatherings 12/15/2019 and 12/25/2019
2. Hospitality and other preparations for Winter Interim Business Meeting and Michener Lecture events 1/17/2020 – 1/19/2020.
3. Forms for the Future: The Clerk stated some might wish to use SEYM "forms for the future." That is a record of a member or attender's desire to have memorial service at the meeting house and other related considerations regarding their passing. Friends are asked to consider, "This is what I'd like if I were to pass." Pages 281-285 of SEYM's Faith and Practice can help give direction.

4. The Clerk stated It is the time of year we consider our annual Spiritual State of the Meeting. These are our answers to the queries provided by SEYM. They will be published in the SEYM Yearly Meeting Documents in Advance (DIA) and the SEYM Directory. We await the SEYM queries for 2020 from the SEYM Administrative Secretary.

5. Minutes of the Peace and Social Concerns Committee meeting of November 14, 2019 are attached. There are no action minutes proposed. The minutes are a narrative.

Items for First Month 2020 Agenda:

1. Final WIBM and Michener Lecture Preparations
2. 2nd Reading of Minute **2019.12.03** - Setting Aside the position of Supporting Clerk and **2019.12.04** - Creating a new officer position of Rising Clerk
3. Second Reading of minute **2019.12.06** (Nominating)
4. Orlando Monthly Meeting archiving of records.

Review of Numbered Minutes: The numbered minutes were accepted as first approved.

Closing Worship: Brief, silent worship concluded the Meeting for Worship with Attention to Business at 1:45 pm.

In Attendance:

Liz Jenkins
Ed Lesnick
Ray Jenkins
Greg Allen-Anderson
Gary Evans
Richard Moore
Michael Dively
Stephanie Preston-Hughes
Tom Gottshalk
Chris Laning
Jerry Knutson
Eduardo Ysern
Tom Richardson
Kody Hersh
Mary Jane Williams
Minerva Glidden
Steven Riddle

Minutes submitted by Ed Lesnick, Recording Clerk



Monthly Report

Orlando Monthly Meeting of the Religious Society of Friends
For the period ended November 30, 2019

Prepared by
Gregory Allen-Anderson

Prepared on
December 1, 2019

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Profit and Loss

January - November, 2019

	Total
INCOME	
5100 Support Gifts	7,760.70
5200 Reimbursement/ Use of MH/ Parki	3,412.00
5500 Trustee transfers, yearly	65,000.00
5600 Trustee transfers for Grants	20,000.00
5850 Donations for Special Ministry	1,000.00
Total Income	97,172.70
GROSS PROFIT 97,172.70	
EXPENSES	
6010 Repairs & Maintenance	5,197.19
6040 Housekeeping	5,437.74
6045 Pest Control	1,734.05
6050 Grounds Care	10,020.00
6060 Bank Service Charges	90.87
6070 Phone	1,074.43
6090 Utilities MH	2,878.88
6100 Insurance	5,519.83
6110 Utilities, WC	1,458.55
6120 Taxes, City Services	1,252.29
6155 Treasurers' expenses	355.54
6160 Property Care and Maintenance	9,533.37
6500 Other Property Expenses	1,555.27
7030 Outreach & Adult Education	20.88
7050 Fellowship & Hospitality	2,103.29
7070 Library & Subscriptions	301.42
7090 Communications	107.88
7150 Care & Community	1,332.74
7170 Peace & Social Concerns	891.80
7210 Young Friends Group	2,365.03
7220 SEYM	9,438.00
7230 Worship & Ministry	314.07
7300 Homeless Ministry	262.43
7400 Special Ministry Projects	4,754.08
8330 Scholarships	921.00
8500 Donations	500.00
8600 Grants	20,500.00
PayPal Fees	17.79
Total Expenses	89,938.42
NET OPERATING INCOME 7,234.28	
OTHER INCOME	
Interest Earned	298.53

	Total
Total Other Income	298.53
NET OTHER INCOME	298.53
NET INCOME	\$7,532.81

Balance Sheet

As of November 30, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
1020 SHARE SAVINGS (XXX -S00)	116.58
1022 BUSINESS DRAFT(NON-PROFIT) (XXX)	2,320.53
1023 Special Ministries Fund	1,000.00
1024 Pendle Hill Scholarship Fund	5,400.00
Total 1022 BUSINESS DRAFT(NON-PROFIT) (XXX)	8,720.53
1025 Bento	216.45
6020950 OMM Savings	30,014.52
6020957 OMM Checking	26,366.84
PayPal Bank	586.21
Total Bank Accounts	66,021.13
Total Current Assets	66,021.13
Fixed Assets	
1800 Land	7,000.00
1901 Webster Cottage	23,500.00
1902 Acc Depr Webster Cottage	-23,500.00
Total 1901 Webster Cottage	0.00
Total Fixed Assets	7,000.00
TOTAL ASSETS	\$73,021.13
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	20,656.16
32000 Retained Earnings	44,832.16
Net Income	7,532.81
Total Equity	73,021.13
TOTAL LIABILITIES AND EQUITY	\$73,021.13

Budget vs Actuals 2019

January - November, 2019

	Actual	Budget	over Budget	Total % of Budget
INCOME				
5100 Support Gifts	7,760.70	4,583.37	3,177.33	169.32 %
5200 Reimbursement/ Use of MH/ Parki	3,412.00	2,975.00	437.00	114.69 %
5500 Trustee transfers, yearly	65,000.00	65,000.00	0.00	100.00 %
5600 Trustee transfers for Grants	20,000.00	20,000.00	0.00	100.00 %
5850 Donations for Special Ministry	1,000.00	3,666.66	-2,666.66	27.27 %
Total Income	97,172.70	96,225.03	947.67	100.98 %
GROSS PROFIT				
	97,172.70	96,225.03	947.67	100.98 %
EXPENSES				
6010 Repairs & Maintenance	5,197.19	7,333.37	-2,136.18	70.87 %
6040 Housekeeping	5,437.74	7,360.00	-1,922.26	73.88 %
6045 Pest Control	1,734.05	1,833.37	-99.32	94.58 %
6050 Grounds Care	10,020.00	11,727.30	-1,707.30	85.44 %
6060 Bank Service Charges	90.87	91.63	-0.76	99.17 %
6070 Phone	1,074.43	550.00	524.43	195.35 %
6090 Utilities MH	2,878.88	3,400.00	-521.12	84.67 %
6100 Insurance	5,519.83	6,000.00	-480.17	92.00 %
6110 Utilities, WC	1,458.55	1,400.00	58.55	104.18 %
6120 Taxes, City Services	1,252.29	1,300.00	-47.71	96.33 %
6150 Professional Fees		916.63	-916.63	
6155 Treasurers' expenses	355.54	183.37	172.17	193.89 %
6160 Property Care and Maintenance	9,533.37	9,533.37	0.00	100.00 %
6500 Other Property Expenses	1,555.27	3,391.63	-1,836.36	45.86 %
7030 Outreach & Adult Education	20.88	916.63	-895.75	2.28 %
7050 Fellowship & Hospitality	2,103.29	2,350.00	-246.71	89.50 %
7070 Library & Subscriptions	301.42	458.37	-156.95	65.76 %
7080 Archives		45.87	-45.87	
7090 Communications	107.88	183.37	-75.49	58.83 %
7100 Travel		916.63	-916.63	
7110 Travel for SEYM		1,833.37	-1,833.37	
7150 Care & Community	1,332.74	916.63	416.11	145.40 %
7170 Peace & Social Concerns	891.80	916.63	-24.83	97.29 %
7200 SEYM Field Secretary for Earthc		1,250.00	-1,250.00	
7210 Young Friends Group	2,365.03	3,208.37	-843.34	73.71 %
7220 SEYM	9,438.00	6,044.00	3,394.00	156.15 %
7230 Worship & Ministry	314.07	458.37	-144.30	68.52 %
7300 Homeless Ministry	262.43	1,833.37	-1,570.94	14.31 %
7400 Special Ministry Projects	4,754.08	5,000.00	-245.92	95.08 %
7500 Other Expenses		275.00	-275.00	
8240 Meeting Projects		183.37	-183.37	

	Actual	Budget	over Budget	Total % of Budget
8330 Scholarships	921.00	1,375.00	-454.00	66.98 %
8500 Donations	500.00	458.37	41.63	109.08 %
8600 Grants	20,500.00	12,000.00	8,500.00	170.83 %
PayPal Fees	17.79		17.79	
Uncategorized Expense		91.63	-91.63	
Total Expenses	89,938.42	95,735.65	-5,797.23	93.94 %
NET OPERATING INCOME	7,234.28	489.38	6,744.90	1,478.25 %
OTHER INCOME				
Interest Earned	298.53	229.13	69.40	130.29 %
Total Other Income	298.53	229.13	69.40	130.29 %
NET OTHER INCOME	298.53	229.13	69.40	130.29 %
NET INCOME	\$7,532.81	\$718.51	\$6,814.30	1,048.39 %

Expenses by Vendor Summary

November 2019

	Total
Ace Hardware	52.68
AFSC Development	1,000.00
Amnesty International	500.00
August Muehleman	866.67
Bento	30.87
Boys & Girls Clubs	500.00
Doctors Without Borders	1,000.00
Friendly Water	500.00
Friendship Foundation Inc	1,000.00
Great Oaks Village	1,000.00
In Touch Cleaning LLC	413.97
Innocence Project	1,000.00
Marie Florance Rezeau	150.00
Massey Services	78.00
National Farm Workers	500.00
Orange County Tax Collector	1,252.29
ORLANDO Day Nursery	500.00
ORLANDO Rescue Mission	1,000.00
OUC	466.24
PayPal	17.27
Peer Support	500.00
Pendle Hill Publications	500.00
Protect America	53.24
Quaker House	500.00
Right Sharing of World Resources	500.00
Spectrum	167.05
Winter Park Day Nursery	500.00
Zebra Coalition	1,000.00
Zoës Kitchen	307.21
Not Specified	450.21
TOTAL	\$16,305.70

**Orlando Monthly Meeting
Religious Society of Friends
2020 General Operating Budget**

	Proj. 2019	Budget 2019	Variance	Proposed 2020 Budget
Income				
5100 Support Gifts	6,656.70	5,000.00	1,656.70	6,500.00
5200 Reimbursement/ Use of MH/ Parki	3,402.00	3,000.00	402.00	3,000.00
5500 Trustee transfers, yearly	65,000.00	65,000.00	0.00	99,000.00
5600 Trustee transfers for Grants	20,000.00	20,000.00	0.00	20,000.00
5850 Donations for Special Ministry	1,000.00	5,500.00	(4,500.00)	0.00
Total Income	96,058.70	98,500.00	(2,441.30)	128,500.00
Gross Profit	96,058.70	98,500.00	(2,441.30)	128,500.00
Expenses				
			0.00	
6010 Repairs & Maintenance	6,236.63	8,000.00	(1,763.37)	8,000.00
6040 Housekeeping	5,623.77	8,000.00	(2,376.23)	5,800.00
6045 Pest Control	1,893.66	2,000.00	(106.34)	2,000.00
6050 Grounds Care	10,445.00	12,200.00	(1,755.00)	7,100.00
6060 Bank Service Charges	60.00	100.00	(40.00)	420.00
6070 Phone	1,157.38	600.00	557.38	2,016.00
6090 Utilities MH	3,098.03	3,600.00	(501.97)	3,600.00
6100 Insurance	6,595.33	6,000.00	595.33	7,200.00
6110 Utilities, WC	1,547.40	1,500.00	47.40	1,600.00
6120 Taxes, City Services	1,300.00	1,300.00	0.00	1,300.00
6150 Professional Fees		1,000.00	(1,000.00)	1,000.00
6155 Treasurers' expenses	355.54	200.00	155.54	300.00
6160 Property Care and Maintenance	10,401.03	10,400.04	0.99	10,500.00
6500 Other Property Expenses	1,682.53	3,699.96	(2,017.43)	2,500.00
7030 Outreach & Adult Education	20.88	1,000.00	(979.12)	1,000.00
7050 Fellowship & Hospitality	2,107.21	2,500.00	(392.79)	2,500.00
7070 Library & Subscriptions	361.70	500.00	(138.30)	500.00
7080 Archives		50.00	(50.00)	50.00
7090 Communications	107.88	200.00	(92.12)	500.00

Orlando Monthly Meeting 2020 General Operating Budget

7100 Travel		1,000.00	(1,000.00)	1,000.00
7110 Travel for SEYM		2,000.00	(2,000.00)	2,000.00
7150 Care & Community	1,332.74	1,000.00	332.74	1,000.00
7170 Peace & Social Concerns	1,391.80	1,000.00	391.80	2,500.00
7200 SEYM Field Secretary for Earthc	1,250.00	1,250.00	0.00	1,250.00
7210 Young Friends Group	2,300.00	3,500.00	(1,200.00)	4,000.00
7220 SEYM	9,438.00	6,044.00	3,394.00	6,600.00
7230 Worship & Ministry	376.88	500.00	(123.12)	500.00
7300 Homeless Ministry	314.92	2,000.00	(1,685.08)	4,000.00
7400 Special Ministry Projects	4,754.08	6,000.00	(1,245.92)	6,000.00
7500 Other Expenses		300.00	(300.00)	300.00
8240 Meeting Projects		200.00	(200.00)	200.00
8330 Scholarships	921.00	1,500.00	(579.00)	1,500.00
8500 Donations	500.00	500.00	0.00	500.00
8600 Grants	20,000.00	20,000.00	0.00	20,000.00
Deprciation				3,000.00
Bento Uncategorized Expense			0.00	
Uncategorized Expense		100.00	(100.00)	0.00
Total Expenses	95,573.39	109,744.00	(14,170.61)	112,236.00
Net Operating Income	485.31	(11,244.00)	11,729.31	16,264.00
Other Income			0.00	
Interest Earned	324.15	250.00	74.15	250.00
Total Other Income	324.15	250.00	74.15	250.00
Net Other Income	324.15	250.00	74.15	250.00
Net Income	809.46	(10,994.00)	11,803.46	16,514.00
 Capitla Budget				
Install HVAC	25,000.00			
Install ROOF	20,000.00			
Less Depreciation	3,000.00			
Funding for Capital Projects	42,000.00			

**Orlando Monthly Meeting
2020 General Operating Budget**

Operating Funds Analysis

Operating Cash 10/25/19	52,255.14
Projected Cash Out through 12/31/19	<u>(11,729.31)</u>
Projected Cash 12/31/19	40,525.83
less Operating Cash Cushion	<u>15,000.00</u>
Excess Operating funds	25,525.83

Funding Request Trustees (excluding grants)

Operating Deficit	82,486.00
Funding for Capital Projects	42,000.00
less Excess Operating Cash	<u>25,525.83</u>
Requested Operating Funds	99,000.00

Projected Cash Position 12/31/2020

Projected Cash 12/31/2019	40,525.83
add Projected Operating Surplus	16,514.00
less net Capital Expenditures	<u>42,000.00</u>
<i>Projected Ending Operating Cash</i>	<i>15,039.83</i>
Projected Reserve Cash	<u>35,300.00</u>
Projected Total Cash	50,339.83

Pendle Hill Scholarship Fund

*(This fund is included within
the operating funds account)*

Balance 12/31/18	5,900.00
Projected Balance 12/31/19	5,400.00

Worship & Ministry Committee Meeting Minutes

Wednesday, November 13, 2019

1:00pm-3:00pm

1. Present: Minerva Glidden (Clerk), Liz Jenkins (Orlando MM Clerk), Stephanie Preston-Hughes (Minute Recorder), Kody Hersh, Jerry Knutson. Meeting opened with a few minutes of silent worship followed by check-in's. Stephanie P. agreed to record minutes.
2. We discussed and reviewed officer job descriptions for OMM related to "assistant clerk," "supporting clerk," and similar titles. We shared a concern rooted in the desire to provide experience, depth, and continuity for OMM clerking in the coming years. There was recognition that Friends are often reluctant to take on certain positions due to lack of clarity on what is involved in the work of that position.

MINUTE 1: W&M recommends laying down the current position of Supporting Clerk with the current SC concluding their term at the end of the current cycle or until new officer roles and nominations are approved by OMM.

MINUTE 2: W&M recommends creating a new officer position of Clerk in Training (CIT) with the following description:

Clerk in Training: Assist the current Clerk as needed. Facilitates Meeting for Worship with Attention to Business when the Clerk is unable to attend. May represent OMM at interfaith and

other community events as requested. Attends workshops and trainings on clerking skills as requested, with the financial support of the OMM scholarship fund. In the absence or incapacitation of Clerk is able to assume the functions and responsibilities of Clerk on a temporary basis. In compliance with the corporate bylaws of OMM, serves in the officer role of Vice-President of the Orlando Monthly Meeting of the Religious of Friends, Inc. Both the Clerk and CIT will have the support of Worship & Ministry.

3. We affirmed the importance of welcoming members, attenders, and visitors as they arrive to OMM silent worship on Sunday mornings. It is appreciated that Hospitality Committee is engaging in intentional conversation with newer individuals during fellowship hour and upon their arrival to the meetinghouse. W&M will continue to appoint a greeter to provide additional welcoming and support to Hospitality Committee efforts.

4. We discussed the increased number of requests OMM has received in recent months to utilize our meetinghouse for organizational and group meetings. W&M agreed that we need to honor our existing process for groups who wish to use our space to submit an application and deposit fee to the Property Committee for review. On behalf of Property Committee and W&M respectively, Ray Jenkins and Jerry Knutson will advise all current applicants that pending groups are not to be publicized until they have received final approval from Property Committee. Given that such groups are not urgent in nature and can potentially impact the wellbeing of our OMM community, W&M encourages that as much time as needed is taken to discern that applications adhere to our Quaker values.

5. W&M, acting as Anchor Committee, discussed the Traveling Ministry of Jerry Knutson. We reviewed his 2019 traveling ministry report and corrected 2020 traveling ministry minute. W&M supported Jerry's intention to lay down prisoner visitation, citing that this leading has run its course. Jerry is instead focusing his energy on applying to be a traveling minister with the Friends World Committee for Consultation (FWCC) which would cover a majority of traveling expenses. Jerry will present his 2019 report and his proposed 2020 traveling minute at the December 2019 Meeting for Business.

6. We reviewed a query from Rick Brice, Clerk of Clearwater Friends Meeting, on how OMM has responded to the use of technology in worship. We plan to engage in further discernment on this question at our December W&M meeting. We encouraged Rick to also bring this query forward to SEYM as a whole.

7. We discussed preparing a 2019 Spiritual State of the Meeting report which is due to SEYM in February 2020. W&M plans to use queries during an upcoming Conversation to Explore to gather the collective sense of our SSOM from as many Friends as possible.

8. We affirmed the need to engage in long-term visioning for OMM to consider our sustainability as a Quaker community for future generations. We agreed to make visioning a priority after submitting our 2019 Spiritual State of the Meeting report.

9. We discussed the imminent departure of OMM Childcare Provider Florance Rezeau in two months due to Temporary Protected Status (TPS) not being renewed. We wish to be deliberate about hiring someone who is a good fit to work with Young Friends after she leaves. It was agreed that current OMM members and attenders could offer assistance for a few months until a new staff Childcare Provider is found. Kody and Stephanie will have a conversation with Young Friends to update the position description and bring any proposed changes to the next W&M meeting in December 2019. Care & Community will reach out to Florance to discuss how to best support her upcoming transition back to Haiti.

10. We discussed the request from Deland Friends to become an affiliated Worship Group under the care of OMM. Several Deland Friends attended the November 2019 Meeting for Business to present this request. The matter was referred to W&M for further discernment.

MINUTE 3: W&M joyfully recommends taking Deland Worship Group under the care of Orlando Monthly Meeting. OMM Worship & Ministry Committee will take responsibility for regular communication with Deland Worship Group. Friends request representative(s) of Deland Worship Group to visit OMM quarterly.

11. The next W&M committee meeting was scheduled for Thursday, December 19th at 1:00pm. We closed with a few minutes of silent worship.

October 20, 2019

Liz Jenkins, Clerk, Orlando Monthly Meeting
Via email

Dear Liz,

It is with joy that we request to be considered to become a Worship Group under the care of Orlando Meeting. This is a step that we believe will help us grow into the vision we hold for the future of our group.

We have been meeting for worship every First Day since February 2019. We meet at the home of John Margerum and Ann Jerome, and we enjoy potluck lunch together every week after worship. We've taken steps to make our worship publicly available: we post a sign outside our worship space on Sunday mornings, we have listings in the local newspaper both in print and online, and we are listed in Friends General Conference's online Quaker Finder. Those channels have brought both visitors and permanent additions to our initial group. We have an email address for our group, and we maintain an electronic mailing list. Some of us have traveled to Homestead together to witness at the refugee detention center there, and some have together joined F.A.I.T.H. (Fighting Against Injustice Toward Harmony), a multi-faith direct action organization "to hold public leaders accountable for fair and just policy" in Volusia County. We are in conversation with Collective Church about holding worship in their downtown Deland space, which would give us more public visibility as well as room to expand.

We feel the time has come for us to affiliate with a Monthly Meeting in Southeastern Yearly Meeting, and we hope that Orlando Meeting will accept that role. We've read the section on worship groups in SEYM's Faith and Practice, and we see this as appropriate for our current identity.

Thank you for considering our request.

In the Light,

Elizabeth Camarota (member, Orlando Monthly Meeting)

Linda Gurney

Ann Jerome (member, Orlando Monthly Meeting)

William D. Kwalwasser (member, Chatham-Summit Monthly Meeting, New York Yearly Meeting)

Cynthhia M. Kwalwasser (member, Chatham-Summit Monthly Meeting, New York Yearly Meeting)

John Margerum (member, Orlando Monthly Meeting)

Steve Tonjes

OMM Traveling Ministry Report 2019

In 2019, this minute was approved: “Orlando Monthly Meeting [OMM] continues to take under its care Jerry Knutson’s ministry in spirituality, discernment, Quakerism, the Bible and Prisoner Visitation and Support (PVS). Worship and Ministry Committee will be responsible for seeing that Jerry and his Anchor Committee [AC] have the support they need.” The AC consists of the Worship and Ministry Committee.

Jerry presented workshops on his Pendle Hill Pamphlet #443 “Individual Spiritual Discernment—Receiving, Testing and Implementing Leadings from a Higher Power” At Fort Myers on 2/17, Harrisonburg Monthly Meeting, VA on 4/28, Northern Yearly Meeting on 5/25, Southern Appalachian YM and Association on 6/14, Lake Erie YM on 7/26, Baltimore YM on 8/3, Annapolis MM on 9/15, and Traverse City, MM on 9/25

He also read his “Sweet Revenge” story at SAYMA and BYM and presented discussions on Prisoner Visitation at LEYM and SEYM.

Jerry presented a workshop over Easter at SEYM-YBM on Bible Reading. At WV Fall Gathering he presented an ice breaker and a Lectio Divina workshop on 9/20-21. On World Quaker Day 10/6 he presented a workshop for Morgantown MM, WV on “Be still and cool in thy own mind and spirit and in thy own thoughts and then....”

In 2020, Jerry plans to present workshops as requested. He has been accepted to present at Fairhope MM in Alabama and is working to present at Baton Rouge MM in Louisiana and SCYM (over Easter). He has applied to FWCC for their traveling Minister Corp. A joint proposal with Christine Wolff to present a workshop on Discernment and the Inner Guide for FGC Gathering was not accepted.

Jerry would like to thank the W&M committee for support, clearness and accountability. He is also grateful for the support from OMM. He is also returning his endorsed 2019 traveling minute.

2020 TRAVEL MINUTE FOR JERRY KNUTSON (Pronounced canoe t –son)

Dear Friends,

Greetings from Orlando (FL) Monthly Meeting of the Religious Society of Friends. We ask that you welcome and care for our member, Jerry Knutson, as he travels in the ministry with a concern for teaching about spirituality, discernment, Quakerism, the Bible and Prisoner Visitation and Support. Since April 2015, Orlando Monthly Meeting has taken his ministry under its care.

Jerry Knutson is a snow bird and has dual memberships in Quakers of Orlando, FL and Morgantown, WV. He began worshiping with Quakers in the mid 80's. He was a residential student at Pendle Hill in 2002 and 2003. He was a Released Friend from Pittsburgh Monthly meeting from 2005 to 2014. He received a Master of Divinity Degree from Earlham School of Religion in May of 2014 with an emphasis in Christian Spirituality. In 2017, Pendle Hill published his pamphlet (PHP #443) "Individual Spiritual Discernment: Receiving, Testing, and Implementing Leadings from a Higher Power." His pamphlet sold out in 14 months making it Pendle Hill's best-selling pamphlet. He has facilitated/taught workshops in 24 states, Washington DC, Bethlehem, Palestine and Nakuru, Kenya.

Jerry's ministry, grounded in his education and experience with Quakers, has enriched our meeting and we trust it will enrich your gathering.

In the Light,

Elizabeth Jenkins,
Clerk Orlando Monthly Meeting

To acknowledge Jerry's visit, please endorse this traveling minute with the date, your comments, your name, and the name of your gathering. Thank you

Quakers of Orlando Asset Management, Inc.
(f.k.a. Incorporated Trustees of Orlando Religious Society of Friends)
Meeting of Trustees on December 8, 2019

Present: Chris Laning, President/Clerk
Tom Gottshalk, Treasurer
Eduardo Ysern, Secretary/Recording Clerk

Meeting opened at 11:15 AM for the purpose of approving a minute authorizing the closure of a credit union account in the old corporate name.

Trustees approved the following minute:

QOAM 2019-12-08, Minute #1: Trustees of Quakers of Orlando Asset Management, Inc. (f.k.a. Incorporated Trustees of Orlando Religious Society of Friends) authorizes the Treasurer of the Orlando Monthly Meeting of the Religious Society of Friends, Gregory Allen-Anderson, or Clerk of Quakers of Orlando Asset Management, Inc. (f.k.a. Incorporated Trustees of Orlando Religious Society of Friends) and member of Orlando Monthly Meeting of the Religious Society of Friends, Chris Laning, to perform any and all actions necessary to close the Addition Financial accounts related to member #434631.

Meeting closed at 11:30 AM.

Respectfully submitted.

Eduardo Ysern
Clerk

Secretary/Recording

Quakers of Orlando Asset Management, Inc.
(f.k.a. Incorporated Trustees of Orlando Religious Society of Friends)

Peace and Social Concerns Committee

11/14/2019

In attendance: Kody, Minerva, Mira, Steven R., Greg

We plan to offer live online access to Peace and Social Concerns meeting beginning in 2020.

We discussed the upcoming George Lakey workshop.

Mira will pick up the books on 11/20 and bring them to the meeting house.

There are 25 people registered at this point.

Minerva will request volunteers to greet folks and can serve as a greeter if needed.

We will need to finalize the food needs on this coming first day.

We will utilize attenders to help with set up and tear down of the tables.

Minerva can take George to the bus after the event.

Kody described the AFSC No Way to Treat a Child campaign.

Kody will do a conversation to explore about the topic and see if the meeting would like to take further action.

There was a lot of discussion about how we might offer more support to the LGBTQ+ community. We discussed opportunities to educate our community, work to support political change, and offer support to LGBTQ+ people. Perhaps a regular dinner open to the LGBTQ+ community? To that end:

Kody will talk with Stephanie about community partnerships, contacts, resources and places we can plug into and to identify who might come in to do a Conversation to Explore.

We will discern further on having a conversation to explore around the actions affecting civil rights of LGBTQ+ people.

We intend to hold space for fellowship and worship on how the meeting might offer pastoral care and a supportive faith environment for members of the LGBTQ+ community (Kody has offered to host), we are holding it over to the next Peace and Social Concerns meeting.

The next meeting is scheduled for 12/12/2019 at 6 pm.