

**Orlando Monthly Meeting
Meeting for Business
February 11, 2018**

The Meeting Clerk, Stephanie Preston-Hughes, called for Friends to gather at 11:45 am. The Meeting settled with a brief time of silence.

The Meeting Clerk gave the reading:

Unity

“The purpose of meeting for business is to discern God’s will for the corporate body of the meeting. The goal of Friends’ decision-making is a Spirit-led unity-- a crystallization of the search for clarity on the topic under consideration. Even in the face of strong difference of opinion, that goal is achievable when there is spiritual unity.

Our search is for unity, not unanimity. We consider ourselves to be in unity when our search for truth is shared, when our listening for God is faithful, when our wills are caught up in the presence of Christ, and when our love for one another is constant and manifest. A united meeting is not necessarily all of one mind, but it is all of one heart.”

SEYM Faith & Practice (4th Edition, 2013)
Chapter 6: Meeting for Worship With a Concern for Business
The Goal of Friends’ Decision Making: Unity

Treasurer’s Report Treasurer Tom Gottshalk presented a slightly revised *Budget for Fiscal Year (FY) 2018*. The first submission was made at the January meeting for business. Explanations and questions were brought forth at this meeting. These included:

Line 5800, \$24,000 was rolled over from the 2017 account

Line 7070, Library & Publications increased \$250 to \$500

Line 9000, Pendle Hill scholarship

Line 6040, Housekeeping and Line 6160, Property Agent, combined should be less of expenditure than the former property manager expense

Property Agent shall be titled “Caretaker,” Line 6160

2018.02-01 Friends approve the 2018 Proposed Budget (see Attachment)

The Treasurer's January Report was distributed, discussed and accepted. (See Attachment)

Greg Allen-Anderson will be the new Treasurer. (see minute below) Tom and others informed us of the process to change the treasurer's authority to Greg. Physical materials (many documents and boxes) have been turned over to the new treasurer.

The Treasurer will take the necessary steps to complete the filing of the annual incorporation report to the State of Florida.

Friends referred to the Property Committee for discernment, a request to explore ways and means of providing safety and preservation for meeting documents.

Annual Transfer of Funds:

2018.02-02 Friends request the Trustees to transfer \$78,000 to the meeting checking account as soon as possible.

Nominating Committee

2018.02-03 Friends approve Greg Allen-Anderson as Treasurer of Orlando Friends (Quakers) Meeting to begin following the second-month meeting for business (February 11, 2018) and ending February 2020. (2nd Reading)

The Meeting Clerk requested Friends to be "tender with our new Treasurer," as he begins his position with its many faceted tasks.

2018.02-04 Orlando Friends express our appreciation to Tom Gottshalk for his service as treasurer of the meeting. Tom's practicality, diligence, accuracy and gentle, informative manner give practical meaning to the injunction, "We have different gifts, according to the grace given to each of us." ". . . if it is serving, then serve." Romans 12:6-7

Liz Jenkins, Nominating Committee Clerk, presented an updated list of officers and committee contacts. (See attachment)

Membership The Clerk has received a request from Elizabeth Croce to transfer her membership from OMM to Haverford MM, Philadelphia YM. Following discernment, the Clerk will present a recommendation to the meeting.

Spiritual State of Meeting The Clerk in discernment with the Ministry and Worship Committee are in the process of refining the final version of the “Spiritual State of the Meeting” report will then be shared at a meeting for business. It will also appear in the 2018-2019 SEYM Directory.

Property Committee Using projected illustrations, Ray Jenkins, Property Committee Clerk, explained the new meeting entry security system (alarm), which can be monitored remotely. The system was purchased from Protect America.

Ray answered many pertinent questions on the system's operation. The system provides Medical, Police and, Emergency alarms. For further information contact Ray.

Following the review of the **Numbered Minutes**, there was concluding silent worship. The meeting adjourned at 12:55 PM.

In attendance: Stephanie Preston-Hughes (Meeting Clerk), Bill Carlie, Chris Laning, Minerva Glidden, Greg Anderson, Jerry Knutson, Tom Gottshalk, Gary Evans, Ray Jenkins, Liz Jenkins, and Ed Lesnick (Recording Clerk).

OMM TREASURER'S PROPOSED BUDGET FOR 2018

Chart of Accounts	2017 Revenue	% of Budget	2017 Budget	Remaining	Proposed
			Proposal		
5100 Support Gifts	\$4,736.50	52.63%	\$ 9,000.00		\$ 5,000.00
5200 Reimbursement/Use of MH	\$2,310.00	115.50%	\$ 2,000.00		\$ 2,400.00
5500 Trustee transfers, yearly	\$62,000.00		\$ 62,000.00		\$ 62,000.00
5600 Trustee transfers, Grants	\$16,000.00		\$ 16,000.00		\$ 16,000.00
5700 Return Credit					
5800 Reserves allocated to budget	\$6,900.00		\$ 6,900.00		\$24,700.00
5850 Donations for Special Ministry	\$5,500.00				\$5,500.00
TOTAL REVENUE	\$97,446.50		\$ 95,900.00		\$ 115,600.00

EXPENSES

OPERATING EXPENSES	2017 Expenses	% of Budget	Budget 2017	Remaining	Budget 2018
6010 Repairs & Maintenance	\$6,324.83	52.71%	\$ 12,000.00	\$ 5,675.17	\$ 10,000.00
6040 Housekeeping	\$5,700.00	316.67%	\$ 1,800.00	\$ (3,900.00)	\$ 8,000.00
6045 Pest Control	\$1,334.05	66.70%	\$ 2,000.00	\$ 665.95	\$ 2,000.00
6050 Grounds Care	\$3,210.00	89.17%	\$ 3,600.00	\$ 390.00	\$ 3,600.00
6090 Utilities, MH	\$3,294.66	109.82%	\$ 3,000.00	\$ (294.66)	\$ 3,600.00
6100 Insurance	\$4,370.88	109.27%	\$ 4,000.00	\$ (370.88)	\$ 4,500.00
6110 Utilities, WC	\$1,156.58	96.38%	\$ 1,200.00	\$ 43.42	\$ 1,200.00
6120 Taxes, City Services	\$1,252.29	96.33%	\$ 1,300.00	\$ 47.71	\$ 1,300.00
6150 Professional fees	\$230.00	25.56%	\$ 900.00	\$ 670.00	\$ 900.00
6160 Property Agent	\$4,000.00	33.33%	\$ 12,000.00	\$ 8,000.00	\$ 8,000.00
6500 Other Property Expense	\$12,800.54	106.67%	\$ 12,000.00	\$ (800.54)	\$6,000.00
TOTAL OPERATING EXPENSES	\$43,673.83	81.18%	\$ 53,800.00	\$ 10,126.17	\$ 49,100.00
6060 Bank Service Charges	\$160.23	213.64%	\$ 75.00	\$ (85.23)	\$ 250.00
6070 Phone	\$530.52	88.42%	\$ 600.00	\$ 69.48	\$ 600.00
6155 Treasurer's expenses	\$393.26	65.54%	\$ 600.00	\$ 206.74	\$ 600.00
7030 Outreach & Adult Ed.	\$0.00	0.00%	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
7050 Fellowship & Hospitality	\$1,247.48	41.58%	\$ 3,000.00	\$ 1,752.52	\$ 3,000.00
7070 Library & Subscriptions	\$115.96	46.38%	\$ 250.00	\$ 134.04	\$ 500.00
7080 Archives	\$0.00	0.00%	\$ 50.00	\$ 50.00	\$ 50.00
7090 Communications	\$227.87	56.97%	\$ 400.00	\$ 172.13	\$ 400.00
7100 Travel	\$610.12	30.51%	\$ 2,000.00	\$ 1,389.88	\$ 1,000.00
7110 Travel for SEYM	\$0.00	0.00%	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
7150 Care & Community	\$633.56	63.36%	\$ 1,000.00	\$ 366.44	\$ 1,000.00
7170 Peace & Social Concerns	\$0.00	0.00%	\$ 100.00	\$ 100.00	\$ 100.00
7200 SEYM Field Secretary for Earthca	\$200.00	16.00%	\$ 1,250.00	\$ 1,050.00	\$ 1,250.00
7210 Young Friends Group	\$2,500.00	83.33%	\$ 3,000.00	\$ 500.00	\$ 3,000.00
7220 SEYM	\$5,998.00	100.00%	\$ 5,998.00	\$ -	\$ 5,998.00
7230 Worship & Ministry	\$0.00	0.00%	\$ 250.00	\$ 250.00	\$ 500.00
7500 Other expenses	\$0.00	0.00%	\$ 300.00	\$ 300.00	\$ 300.00
TOTAL ACTIVITIES	\$12,617.00	57.68%	\$ 21,873.00	\$ 9,256.00	\$ 21,548.00

CHARITABLE ACTIVITIES

7300	Homeless Ministry	\$0.00	0.00%	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
7400	Special Ministry Projects	\$5,036.00	100.72%	\$ 5,000.00	\$ (36.00)	\$ 6,000.00
8240	Meeting Projects	\$0.00	0.00%	\$ 190.00	\$ 190.00	\$ 190.00
8330	Scholarships	\$180.00	12.00%	\$ 1,500.00	\$ 1,320.00	\$ 1,500.00
8500	Donations	\$300.00	30.00%	\$ 1,000.00	\$ 700.00	\$ 1,000.00
8600	Grants	\$16,000.00	100.00%	\$ 16,000.00	\$ -	\$ 16,000.00
9000	Pendle Hill S.F. Award	\$0.00	0.00%	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00
TOTAL CHARITABLE ACTIVITIES		\$21,516.00	62.20%	\$ 34,590.00	\$ 13,074.00	\$ 35,590.00
TOTAL EXPENSES		\$77,806.83	70.56%	\$ 110,263.00	\$ 32,456.17	\$ 106,238.00

Proposed General Fund 2018 Budget

Proposed Revenue	\$115,600.00
Proposed Expenses	\$105,988.00
Proposed Trustee Transfer	\$78,000.00
SEYM Budget for FY2017 will be:	\$5,998.00

Current General Fund Assets

Checking Acct. Bal.	\$24,715.54	As of 1/15
Savings Account	\$30,190.08	As of 1/15
TOTAL	\$54,905.62	

PENDLE HILL SCHOLARSHIP FUND

Beginning Balance	\$ 7,500.00
Awards	\$ 600.00
Ending Balance	\$ 6,900.00
Reserves in Checking (#9000)	

Proposed Special Ministry Project Donations 2018

Donations	\$5,500.00
Expenses, 7400	
Total	

Presented by Tom S. Gottshalk, Treasurer
Orlando Monthly Meeting of the
Religious Society of Friends, Inc.
Budget For 2018

OMM TREASURER'S BUDGET REPORT FOR JANUARY 2018

Chart of Accounts	2017 Budget	2018 Revenue	% of Budget	2018 Budget
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REVENUE

5100	Support Gifts	\$ 9,000.00	\$ 260.00	5.20%	\$ 5,000.00
5200	Reimbursement/Use of MH	\$ 2,000.00		0.00%	\$ 2,400.00
5500	Trustee transfers, yearly	\$ 62,000.00			\$ 62,000.00
5600	Trustee transfers, Grants	\$ 16,000.00			\$ 16,000.00
5700	Return Credit				
5800	Reserves allocated to budget	\$ 6,900.00	\$24,700.00		
5850	Donations for Special Ministry				\$5,500.00
TOTAL REVENUE		\$ 95,900.00	\$ 24,960.00		\$ 90,900.00

EXPENSES

OPERATING EXPENSES		Budget 2017	2018 Expenses	% of Budget	Budget 2018
6010	Repairs & Maintenance	\$ 12,000.00	\$ 773.96	7.74%	\$ 10,000.00
6040	Housekeeping	\$ 1,800.00	\$ 750.00	9.38%	\$ 8,000.00
6045	Pest Control	\$ 2,000.00	\$ 78.00	3.90%	\$ 2,000.00
6050	Grounds Care	\$ 3,600.00		0.00%	\$ 3,600.00
6090	Utilities, MH	\$ 3,000.00	\$ 552.20	15.34%	\$ 3,600.00
6100	Insurance	\$ 4,000.00		0.00%	\$ 4,500.00
6110	Utilities, WC	\$ 1,200.00	\$ 120.66	10.06%	\$ 1,200.00
6120	Taxes, City Services	\$ 1,300.00		0.00%	\$ 1,300.00
6150	Professional fees	\$ 900.00		0.00%	\$ 900.00
6160	Property Agent	\$ 12,000.00		0.00%	\$ 8,000.00
6500	Other Property Expense	\$ 12,000.00	\$ 50.36	0.84%	\$6,000.00
TOTAL OPERATING EXPENSES		\$ 53,800.00	\$ 2,325.18	4.74%	\$ 49,100.00

6060	Bank Service Charges	\$ 75.00		0.00%	\$ 250.00
6070	Phone	\$ 600.00	\$ 44.21	7.37%	\$ 600.00
6155	Treasurer's expenses	\$ 600.00		0.00%	\$ 600.00
7030	Outreach & Adult Ed.	\$ 1,000.00		0.00%	\$ 1,000.00
7050	Fellowship & Hospitality	\$ 3,000.00	\$ 602.43	20.08%	\$ 3,000.00
7070	Library & Subscriptions	\$ 250.00		0.00%	\$ 500.00
7080	Archives	\$ 50.00		0.00%	\$ 50.00
7090	Communications	\$ 400.00		0.00%	\$ 400.00
7100	Travel	\$ 2,000.00		0.00%	\$ 1,000.00
7110	Travel for SEYM	\$ 2,000.00		0.00%	\$ 2,000.00
7150	Care & Community	\$ 1,000.00		0.00%	\$ 1,000.00
7170	Peace & Social Concerns	\$ 100.00		0.00%	\$ 100.00
7200	SEYM Field Secretary for Earthca	\$ 1,250.00		0.00%	\$ 1,250.00
7210	Young Friends Group	\$ 3,000.00	\$ 250.00	8.33%	\$ 3,000.00
7220	SEYM	\$ 5,998.00		0.00%	\$ 5,998.00
7230	Worship & Ministry	\$ 250.00		0.00%	\$ 500.00
7500	Other expenses	\$ 300.00		0.00%	\$ 300.00
TOTAL ACTIVITIES		\$ 21,873.00	\$ 896.64	4.16%	\$ 21,548.00

CHARITABLE ACTIVITIES

7300	Homeless Ministry	\$ 4,000.00		0.00%	\$ 4,000.00
7400	Special Ministry Projects	\$ 5,000.00		0.00%	\$ 6,000.00
8240	Meeting Projects	\$ 190.00		0.00%	\$ 190.00
8330	Scholarships	\$ 1,500.00		0.00%	\$ 1,500.00
8500	Donations	\$ 1,000.00		0.00%	\$ 1,000.00
8600	Grants	\$ 16,000.00		0.00%	\$ 16,000.00
9000	Pendle Hill S.F. Award	\$ 6,900.00		0.00%	\$ 6,900.00
TOTAL CHARITABLE ACTIVITIES		\$ 34,590.00		0.00%	\$ 35,590.00

TOTAL EXPENSES \$110,263.00 \$3,221.82 \$ 106,238.00

Proposed General Fund 2018 Budget

Revenue	\$24,960.00
Expenses	\$3,221.82
Proposed Trustee Transfer	\$78,000.00
SEYM Budget for FY2017 will be:	\$5,998.00

Current General Fund Assets

Checking Acct. Bal.	\$19,391.92	As of 2/10/18
Savings Account	\$30,193.93	As of 2/10/18
TOTAL	\$49,585.85	

PENDLE HILL SCHOLARSHIP FUND

Beginning Balance	\$ 7,500.00
Awards	\$ 600.00
Ending Balance	\$ 6,900.00
Reserves in Checking (#9000)	

Special Ministry Project Donations 2018

Donations	
Expenses, 7400	
Total	

Presented by Tom S. Gottshalk, Treasurer
 Orlando Monthly Meeting of the
 Religious Society of Friends, Inc.
Budget Report For Jan 2018

Remaining

Remaining

\$ 9,226.04
\$ 7,250.00
\$ 1,922.00
\$ 3,600.00
\$ 3,047.80
\$ 4,500.00
\$ 1,079.34
\$ 1,300.00
\$ 900.00
\$ 8,000.00
\$ 5,949.64
\$ 46,774.82

\$ 250.00
\$ 555.79
\$ 600.00
\$ 1,000.00
\$ 2,397.57
\$ 500.00
\$ 50.00
\$ 400.00
\$ 1,000.00
\$ 2,000.00
\$ 1,000.00
\$ 100.00
\$ 1,250.00
\$ 2,750.00
\$ 5,998.00
\$ 500.00
\$ 300.00
\$ 20,651.36

<u>\$ 4,000.00</u>
<u>\$ 6,000.00</u>
<u>\$ 190.00</u>
<u>\$ 1,500.00</u>
<u>\$ 1,000.00</u>
<u>\$ 16,000.00</u>
<u>\$ 6,900.00</u>
\$ 35,590.00

Quakers of Orlando

Contact List 2018

Clerk of the Meeting: Stephanie Preston-Hughes

Recording Clerk: Ed Lesnick

Supporting Clerk: Jerry Knutson

Treasurer: Greg Allen-Anderson

Care and Community Committee Clerk: Minerva Glidden

Communications Committee Clerk: Gary Evans

Fellowship and Hospitality Committee Clerk: Kate Joseph

Grants Committee Clerk: Bill Carlie

Nominating Committee Clerk: Liz Jenkins

Property Committee Clerk: Ray Jenkins

Worship and Ministry Committee Co-Clerks: Vicki Carlie and Minerva Glidden

Clerk of Incorporated Trustees: Chris Laning

Library Coordinator: Steve Riddle

Membership Recorder: Vicki Carlie

Peace and Social Concerns Contact: Stephanie Preston-Hughes

“Quaker Notes” Newsletter Contact: Michael Luke

Young Friends Group (First Day School) Contact: Liz Jenkins

Child Care Professional: Florance Rezeau

Caretaker: Open

Quakers of Orlando

316 E. Marks Street

Orlando, FL 32803

407-476-4369

www.orlandoquakers.org

info@orlandoquakers.org

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Officer, Committee, and Contact List 2018

Clerk of the Meeting: Stephanie Preston-Hughes...2019/02

Recording Clerk: Ed Lesnick...2019/02

Supporting Clerk: Jerry Knutson...2020/02

Treasurer: Greg Allen-Anderson...2020/02

Care and Community Committee: Minerva Glidden, Clerk, Liz Jenkins, Kay Lesnick, Martha Morris...2019/02

Communications Committee: Gary Evans, Clerk, Michael Luke...2019/02

Fellowship and Hospitality Committee: Kate Joseph, Clerk, Greg Allen Anderson, Ray Jenkins, Mary Ellen Meagher, Martha Morris...2019/02

Grants Committee: Bill Carlie, Clerk, Greg Allen Anderson, Minerva Glidden, Kate Joseph...2019/02

Nominating Committee: Liz Jenkins, Clerk, Vicki Carlie, Gary Evans...2020/02

Property Committee: Ray Jenkins, Clerk, Gary Evans, Chris Laning...2019/02

Worship and Ministry Committee: Vicki Carlie, Co-Clerk, Minerva Glidden, Co-Clerk, Liz Jenkins, Jerry Knutson...2019/02

Officers of Incorporated Trustees: Chris Laning, Clerk, Vicki Carlie, Secretary, Minerva Glidden, Treasurer, Bill Carlie, Tom Gottshalk

Library Coordinator: Steve Riddle

Membership Recorder: Vicki Carlie

Peace and Social Concerns Contact: Stephanie Preston-Hughes

“Quaker Notes” Newsletter Contact: Michael Luke

Young Friends Group (First Day School) Contact: Liz Jenkins

Child Care Professional: Florance Rezeau

Caretaker: Open