

## **Third Month**

### **Meeting for Worship with Attention to Business**

#### **Minutes**

**3/13/2016**

- Meeting opened at 11:45 a.m. as Clerk Stephanie Preston read “Quaker Process in Meeting for Worship with Attention to Business.”
- All present gathered in silent worship.
- Assistant Clerk Liz Jenkins read the numbered minutes from the Second Month Meeting for Worship with Attention to Business.
- Stephanie Preston read a letter from Mary Ellen Meagher laying down her membership in Orlando Monthly Meeting of the Religious Society of Friends.

**2016 – 3 – 1 Friends accept the letter from Mary Ellen Meagher laying down her membership in Orlando Monthly Meeting of the Religious Society of Friends. We unite to express our appreciation for her presence and her service to the meeting. We also unite in support of her continued spiritual journey.**

- Treasurer Tom Gottshalk provided an “OMM Treasurer’s Budget Report” to update members on actual budget data as of 3/12/16. (See written attachment.) Tom noted that we are not quite at the time for a quarterly report, but we are close to that point in the year with only a few line items in Expenses showing over 25% of disbursement for the year to date. Total expenses average only 9.77% of the yearly budget. Minutes from earlier months of this year directing transfers to be made for Revenues have been fulfilled as recorded. Budget is positive at present.
- Bil Meeler read minutes from the Anchor Committee for Friend Jerry Knutson. The Anchor Committee responded to questions and comments regarding these minutes with clarification of the process they followed to ensure right order and egalitarianism and their careful attention to any other possible concerns. In response to a question regarding possible funding from Southeastern Yearly Meeting, both Bill Carlie and Stephanie Preston explained that financial support of a travelling ministry typically rests with the traveling minister’s monthly meeting and that SEYM funds are limited even for paid positions serving the Yearly Meeting such as the proposed Field Secretary for Earthcare position. After discussion, the following two minutes were approved as written. (See also the attached report from the Anchor Committee.)

**2016 – 3 – 2 Meeting approves Anchor Committee recommendation for the amount of \$1095 for Jerry Knutson to complete the certificate program in spiritual formation at Pittsburgh Theological Seminary. This is in furtherance and support of the traveling ministry program taken under our care as a monthly meeting. The amount of \$1095 is for the cost of tuition only, with Jerry Knutson assuming personal responsibility for any other expenses.**

**2016 – 3 – 3 Meeting approves Anchor Committee recommendation for a Workshop on Discernment to be led by Jerry Knutson and held on Saturday, April 9th, 2016 at Orlando Monthly Meeting. The workshop is free and open to both OMM and SEYM Friends and Attenders.**

- Minerva Glidden read the following three minutes from the Nominating Committee. Friends agreed that moving forward the standard process at Orlando Monthly Meeting will be for minutes presenting nominations for committee members and officers to have a second reading before final approval. The second reading does not have to be an entire month after the first reading, but can be sooner when needed. This will be right order for individuals fulfilling a term of service as well as for slates of officers and committee members proposed at the start of new terms. The three minutes shown below were all approved at their first reading on 3/13/2016. All three will be read again for final approval at the Annual Meeting on 3/20/16.

**2016 – 3 – 4 (Pending final approval) Nominating Committee recommends William Carlie and Tom Gottshalk to serve as Officers of the Incorporated Trustees of the Religious Society of Friends with terms to begin with their appointment at the Annual Meeting on 03/20/2016. Nominating Committee reports that both are willing to provide this service to the Meeting.**

**2016 – 3 – 5 (Pending final approval) Nominating Committee recommends Jerry Knutson and Gary Evans to serve as members of Property Committee. Nominating Committee reports that both are willing to provide this service to the Meeting.**

**2016 – 3 – 6 (Pending final approval) Nominating Committee recommends Liz Jenkins to serve as a member of Worship and Ministry Committee. Nominating Committee reports that she is willing to provide this service to Meeting.**

- Liz Jenkins, as Clerk for First Day School Committee, presented the following minute proposing a change for this program for children participating in the life of Orlando Monthly Meeting. There was discussion about the meaning of “young friends.” Liz Jenkins responded to this question and other comments regarding the minute with clarification of the process followed by First Day School Committee to ensure their careful attention to concerns regarding both the definition of “young friends” and letting go of the traditional Quaker language in the term “First Day School.” It was noted that “young friends” can be clarified in our printed materials, website and other communications. Friend Eduardo Ysern spoke of his personal attachment to “First Day School” and his appreciation of his own daughter’s experience participating in First Day School. He also spoke of his openness to new terms and approaches. There was a sense that it is time to change and let go of a school-based structure. Liz Jenkins noted that, according to an article in November 2015 Friends Journal reporting on the work of the Quaker Religious Education Collaborative, this sense of a need for change regarding opportunities for children and families to worship and learn together is a national trend in many Quaker meetings.

**2016 - 3 – 7 Meeting approves First Day School Committee recommendation that the name of First Day School be changed to Young Friends Group and the committee also be known as Young Friends Committee. Young Friends Group will follow an open project approach with monthly projects emerging from both the interests and concerns carried by the teachers and the interests and concerns carried by the young Friends. The name change and a simple program description will be updated and reflected in Quaker Notes if approved by the Meeting.**

- Other Committee Reports
  - Property Committee: Ray Jenkins reported that there are no updates at this time. Current and new committee members plan to meet and assess needs and concerns within the next month and to select a clerk
  - Hospitality Committee: No report other than to note the upcoming visit of students from the Arthur Morgan School on 3/14/16 to 3/15/16.
  - Worship & Ministry: No report
  - Care & Community: No report
  
- Clerk's announcements
  - The Annual Meeting of the Orlando Monthly Meeting of the Religious Society of Friends, Inc. will be held on 3/20/16 to approve Officers for 2016 and for the second reading and final approval of nominations read on 3/13/16.
- Friends concluded in silent worship at 12:45 p.m.

The following friends (13) were present for all or part of the meeting:

Stephanie Preston, Liz Jenkins, Bil Meeler, Kate Joseph, Tom Gottshalk, Ray Jenkins, Eduardo Ysern, Minerva Glidden, Frances Stacey, Vicki Carlie, Ingrid Swenson, Bill Carlie, Jerry Knutson

Carried over to the Agenda for Fourth Month Meeting for Worship with Attention to Business

- Breaking worship in the absence of Clerk

Respectfully submitted, Liz Jenkins, Assistant Clerk, 3/15/16

Traveling Ministry Anchor Committee (AC) Meeting Minutes

Saturday 2/27/16 1:00pm-2:15pm Orlando Quaker Meetinghouse

Present: Stephanie Preston (Committee Clerk), Bill Carlie, Vicki Carlie, Bil Meeler, Jerry Knutson

Opened in silent worship

AC gathered in discernment regarding request from Jerry Knutson for financial support to complete certificate in spiritual formation from Pittsburgh Theological Seminary.

AC considered the question of setting a precedent for others in the future to ask for scholarship money for academic coursework. Sense of AC that any such requests made to OMM ought to be each considered separately to determine its own merit on a case by case basis.

AC considered that the purpose of this particular request is not for personal profit or financial motives, but rather to support the spiritual growth and deepening of a traveling ministry program. Sense of AC that completing spiritual formation certificate provides a sense of credibility to open doors for additional traveling ministry opportunities that may not otherwise occur.

AC considered the question of "accountability" (we had difficulty finding the right words here) and how completing the spiritual formation certificate would be of benefit to our Quaker community. Sense of AC that further learning would serve to nurture and connect both OMM and SEYM spiritual formation programs that have begun within the past year. Our support of the traveling ministry is less a question of: "What's in this for us?" and more a question of: "This is a really exciting opportunity for us to deepen our own spiritual growth, how can we participate?" Jerry is a member of Worship & Ministry Committee for OMM and oversaw the initial rollout of four spiritual formation groups at OMM in January 2016. He is presenting multiple workshops at the March 2016 SEYM Gathering and presenting a weeklong

workshop and proposing two interest groups at July 2016 FGC Gathering, In addition, Jerry wishes to conduct a workshop on discernment on April 9, 2016 open to both OMM and SEYM Friends. He is open to leading additional workshops in the future and has submitted a proposal to present three workshops on discernment at Baltimore Yearly Meeting 2016.

AC considered the question of financial impact. The request is for tuition for 3 classes (simplicity=1 class, pilgrimage=2 classes) at a rate of \$365 each for a total cost of \$1095. Sense of AC that this is a reasonable and one-time non-recurring cost that would not be a burden to OMM. First class begins in June 2016.

MINUTE 1: Anchor Committee unites in approving the amount of \$1095 for Jerry Knutson to complete the certificate program in spiritual formation at Pittsburgh Theological Seminary. This is in furtherance and support of the traveling ministry program taken under our care as a monthly meeting. The amount of \$1095 is for the cost of tuition only, with Jerry Knutson assuming personal responsibility for any other expenses.

MINUTE 2: Anchor Committee unites in supporting a Workshop on Discernment to be led by Jerry Knutson and held on Saturday, April 9th, 2016 at Orlando Monthly Meeting. The workshop is free and open to both OMM and SEYM Friends and Attenders.

Report and minutes of this AC meeting to be forwarded to OMM Worship & Ministry Committee.

AC to bring forward 2 proposed minutes above at March 2016 Meeting for Worship with Attention to Business.

Closed in silent worship

**Orlando Monthly Meeting  
First Day School Committee Report and Minutes**

**Meeting Date: 02/28/2016, 11:30 a.m., Webster Cottage  
Present: Cathy Gaskill, Liz Jenkins, Florance Rezeau, Mira Tanna**

Friends gathered in silence, then reviewed the minutes from 11/22/2015. It was noted that tape and other supplies are needed and Mira Tanna agreed to obtain tape and check other supplies.

Friends reviewed attendance from Twelfth Month 2015 and First and Second Month 2016. It was noted that following strong attendance in Twelfth Month 2015 and full participation in the Intergenerational Holiday Program, attendance has been more sporadic in the first two months of 2016 with four of nine weeks having no children other than Kemisha Celicourt, who has attended every week.

Friends agreed that Liz will proceed to purchase the “Stump Stools” from the “Nature Explore” company to begin to create an outdoor area for young Friends to enjoy together. There was a strong sense that funds are available to purchase seven or eight stools. Liz will contact Bil Meeler and any other persons necessary about placement and securing the stools.

Friends considered the changing realities of the children and families participating in Orlando Quakers and their need for a positive, age appropriate, Quaker experience for children during the worship hour with an emphasis on friendship and developing together under the care of the Meeting rather than on formal schooling and detailed curriculum. This shift reflects changing realities observed in Quaker Meetings elsewhere and described in the **Friends Journal** article “Collaboration in Action,” November 2015, pages 30 – 31, authored by Christel Jorgenson of the Quaker Religious Education Collaborative. Friends agreed to recommend the following name change to the Meeting at Third Month Meeting for Worship with Attention to Business.

- 1. First Day School Committee recommends that the name of First Day School be changed to Young Friends Group and the committee also be known as Young Friends Committee. Young Friends Group will follow an open project approach with monthly projects emerging from both the interests and concerns carried by the teachers and the interests and concerns carried by the young Friends. The name change and a simple program description will be updated and reflected in Quaker Notes if approved by the Meeting.**

Friends agreed on the following outline for teachers/facilitators and projects for third and fourth month, March and April 2016.

Third Month/March 2016            Project: Preparing for SEYM

03/06/2016 Liz

03/13/2016 Mira

03/20/16 Liz

03/27/2016 Open (Liz will ask Kate if she could be available.) (Liz and Mira will be at SEYM.)

Fourth Month/April 2016            Project: Open to Spirit

04/03/16 Mira

04/10/16 Cathy (tentative)

04/17/16 Liz

04/24/16 Open (Liz will ask Kate if she could be available.)

Tentative Monthly Projects for the rest of 2016 include supporting UNICEF in Tenth Month/October and preparing for the Intergenerational Program in Eleventh and Twelfth Month/November and December.

Friends considered the return to Meeting of an attender who is on the Sexual Offender Registry for an offense committed 30 years ago and who has not shown any unsafe behaviors during previous attendance at Orlando Quakers. Friends noted that appropriate policies and procedures are now in place. All current families are aware of the concern and advised to supervise children appropriately. Liz Jenkins, as committee clerk will inform new or returning families as the need arises.

**Next FDS Committee Meeting:** Liz Jenkins will contact FDS Committee members for a date for the next meeting in April 2016.

Mira Tanna closed our meeting with silence.

Respectfully submitted Liz Jenkins, 03/01/2016

## **Orlando Monthly Meeting**

### **Nominating Committee Report and Minutes**

Meeting Date: 02/17/2016, 10:00 a.m., Webster Cottage

Present: Vicki Carlie, Minerva Glidden, Liz Jenkins.

Friends gathered in silence.

Friends agreed that Minerva Glidden will schedule future meetings of the current Nominating Committee. Friends agreed that Liz Jenkins will clerk meeting sessions and write reports and minutes. Friends agreed that Vicki Carlie will format Committee Descriptions, Committee Lists and similar documents for dissemination to members and attenders of Orlando Quakers and for Meeting archives.

Friends agreed on assignment of tasks to contact and meet with members and attenders regarding current openings for service to the Meeting on Property Committee, Worship and Ministry Committee and as Officers of the Incorporated Trustees of Orlando Religious Society of Friends. Friends agreed that Minerva Glidden would also contact Michael Luke to clarify the needs of Communications Committee. Friends noted that Martha Morris, who was unable to attend, had already expressed her trust in the discernment and process of the members present. Friends agreed that Vicki Carlie will update the description for Property Committee to clarify the responsibilities of this committee.

Friends scheduled the next meeting of Nominating Committee for 04/13/2016 at 10:00 a.m. in Webster Cottage.

Friends closed in silence.

Subsequently, Friends proceeded with calls and meetings as planned. Minerva Glidden reported that Michael Luke is willing and able to continue his work on the website and Quaker Notes for Communications Committee and there is no immediate need for new members for that committee. Nominating Committee brings forward the following minutes to Third Month Meeting for Business of Orlando Quakers.



- 1. Nominating Committee recommends William Carlie and Tom Gottshalk to serve as Officers of the Incorporated Trustees of the Religious Society of Friends with terms to begin with their appointment at the Annual Meeting on 03/20/2016. Nominating Committee reports that both are willing to provide this service to the Meeting.**
- 2. Nominating Committee recommends Jerry Knutson and Gary Evans to serve as members of Property Committee. Nominating Committee reports that both are willing to provide this service to the Meeting.**
- 3. Nominating Committee recommends Liz Jenkins to serve as a member of Worship and Ministry Committee. Nominating Committee reports that she is willing to provide this service to Meeting.**

Respectfully submitted, Liz Jenkins, 03/01/2016

## OMM TREASURER'S BUDGET REPORT As of 3/12/16

Chart of Accounts	2015 BUDGET		2016 Revenue		2016 Budget	
<b>REVENUE</b>						
5100	Support Gifts	11,000.00\$	\$1,313.00		9,000.00\$	
5200	Reimbursement/Use of MH	2,600.00\$	\$390.00		4,125.00\$	
5500	Trustee transfers, yearly	49,350.00\$	\$49,350.00		49,350.00\$	
5600	Trustee transfers, Grants	10,000.00\$	\$15,875.00		15,875.00\$	
5700	Trustee transfers, Property	1,000.00\$	\$1,000.00		1,000.00\$	
	Trustee transfers, reimbursement		-\$			
5800	Reserves allocated to budget		7,500.00\$		7,050.00\$	
<b>TOTAL REVENUE</b>		<b>81,450.00\$</b>	<b>\$67,928.00</b>		<b>86,400.00\$</b>	
<b>EXPENSES</b>						
<b>OPERATING EXPENSES</b>		<b>Expenses</b>	<b>% of Budget</b>		<b>Remaining</b>	
6010	Repairs & Maintenance	17,000.00\$	\$1,710.00	21.38%	8,000.00\$	6,290.00\$
6040	Housekeeping	1,800.00\$	\$420.00	23.33%	1,800.00\$	1,380.00\$
6045	Pest Control	1,600.00\$	\$218.00	10.90%	2,000.00\$	1,782.00\$
6050	Grounds Care	2,200.00\$	\$420.00	16.15%	2,600.00\$	2,180.00\$
6090	Utilities, MH	2,300.00\$	\$448.22	16.01%	2,800.00\$	2,351.78\$
6100	Insurance	3,900.00\$	\$985.23	24.63%	4,000.00\$	3,014.77\$
6110	Utilities, WC	1,200.00\$	\$213.12	17.76%	1,200.00\$	986.88\$
6120	Taxes, City Services	1,250.00\$	\$0.00	0.00%	1,300.00\$	1,300.00\$
6150	Professional fees	1,500.00\$	\$0.00	0.00%	900.00\$	900.00\$
6160	Property Agent	9,000.00\$	\$2,100.00	17.50%	12,000.00\$	9,900.00\$
6500	Other Property Expense	300.00\$	\$146.92	29.38%	500.00\$	353.08\$
<b>TOTAL OPERATING EXPENSES</b>		<b>42,050.00\$</b>	<b>\$6,661.49</b>	<b>17.96%</b>	<b>37,100.00\$</b>	<b>30,438.51\$</b>
6060	Bank Service Charges	75.00\$	\$7.50	10.00%	75.00\$	67.50\$
6070	Phone	480.00\$	\$132.63	26.53%	500.00\$	367.37\$
6155	Treasurer's expenses	59.00\$	\$88.49	16.09%	550.00\$	461.51\$
7030	Outreach & Adult Ed.	105.00\$		\$0.00		-\$
7050	Fellowship & Hospitality	300.00\$	\$143.89	35.97%	400.00\$	256.11\$
7070	Library & Subscriptions	150.00\$	\$0.00	0.00%	250.00\$	250.00\$
7080	Archives	50.00\$	\$0.00	0.00%	50.00\$	50.00\$

7090	Communications	400.00\$	\$0.00	0.00%	400.00\$	400.00\$
7100	Travel	2,000.00\$	\$0.00	0.00%	2,000.00\$	2,000.00\$
7110	Travel for SEYM	2,000.00\$	\$0.00	0.00%	2,000.00\$	2,000.00\$
7150	Care & Community	1,000.00\$	\$0.00	0.00%	1,000.00\$	1,000.00\$
7170	Peace & Social Concerns	100.00\$	\$0.00	0.00%	100.00\$	100.00\$
7200	SEYM Field Secretary for Earthcare	\$0.00		0.00%	1,250.00\$	1,250.00\$
7210	First Day School	2,800.00\$	\$450.00	15.00%	3,000.00\$	2,550.00\$
7220	SEYM	4,911.00\$	\$0.00	0.00%	4,911.00\$	4,911.00\$
7230	Worship & Ministry	200.00\$	\$0.00	0.00%	250.00\$	250.00\$