

Orlando Monthly Meeting •• Meeting for Business Minutes •• 1-10-16

The Assistant Clerk read “Quaker Process in Meeting for Worship with Attention to Business.” (attached)

We centered in silent worship.

The minutes from 12th month 2015 were read. Friends accepted the 12th month minutes with one change to Minute 3.

Membership: Jerry Knutson presented a report from the Clearness Committee for Membership for Steve Phelan.

1-2016.1 **We joyfully approve the Clearness Committee’s recommendation that Steve Phelan be accepted into membership in Orlando Monthly Meeting. Final approval will be taken up at 2nd month Meeting for Business.**

Property Committee, Use of Webster Cottage: The Property Committee received a request from John Calvi to stay in Webster Cottage Jan. 29 – Feb. 5th. John also offered to lead the Conversation to Explore on Jan. 31st.

1-2016.2 **We heartily approve John Calvi’s request to stay in Webster Cottage Jan 29 – Feb 5, 2016. There is no charge for hospitality at cottage, though Friends may offer a donation as led.**

Worship & Ministry asked if we wish to ask John to lead an additional workshop on Saturday. Friends felt that his offer to Conversation to Explore was best, and that we needed to support him in his need for a quiet sojourn while he’s here.

1-2016.3 **We accept John Calvi’s offer to lead Conversation to Explore on Jan 31st. We will plan on a ‘Lunch Bunch’ following the Conversation.**

Property Committee: Bil Meeler reported that there are some leaks in the roof. They have an estimate to fix the repairs for \$1800.

Treasurer’s 2015 Report and 2016 Budget: Tom Gottshalk presented the 2015 year-end Treasurer’s report (attached). He noted the large jump in the budget from 2014 to 2015, which was due primarily to the increase in line items for property repairs and property manager.

Tom presented the 2016 proposed budget.

1-2016.4 **Friends approved these 2016 Budget changes, with the final consideration of the budget laid over to 2nd month:**

- **7300 Homeless Ministry: reduce to \$1000.**
- **8330 Scholarships: increase \$500, to \$1500**
- **8350 Faith in Florida: remove this line item.**

1-2016.5 **We asked the Grants Committee to find out if Faith in Florida is still a viable organization.**

1-2016.6 **We thanked Tom Gottshalk for his work as Treasurer and for preparing this budget.**

1-2016.7 **We approve Property Committee’s moving forward with repair of the roof, for an estimate of \$1800.**

Anchor Committee for Jerry Knutson’s Traveling Ministry: Bill Carlie presented the Anchor Committee report (attached).

1-2016.8 **We accept, with thanks, the 2015 Traveling Ministry Report from Jerry Knutson.**

We approved the following 2016 Traveling Minute for Jerry Knutson:

1-2016.9 **Orlando Monthly Meeting continues to take under its care Jerry Knutson’s ministry in spirituality, discernment, Quakerism, and Prisoner Visitation and Support. Worship and Ministry Committee will be responsible for seeing that Jerry and his Anchor Committee have the support they need.**

We reviewed the proposed budget for Jerry Knutson’s Travel Ministry.

1-2016.10 **Meeting approved the allocation of \$4000 for the 2016 budget for Jerry Knutson’s Ministry, as requested in the Anchor Committee Report, with the \$500 for ‘elder support’ to be renamed ‘Travel Support for an Elder for FGC workshop.’**

Worship & Ministry: Frances Stacey presented a proposed letter of introduction for Ann Jerome and John Margerum as they sojourn at Pendle Hill as Friends-in-Residence. One correction was noted.

1-2016.11 **We approve the Letter of Introduction for Ann Jerome and John Margerum, as amended. (attached)**

Nominating Committee: Bil Meeler read the following minute from the Nominating Cte.

“Members of both the former and current Nominating Committees unite in bringing forward the name of Friend Ed Lesnick for approval to serve a 2-yr. term in the role of Recording Clerk of OMM of the RSOF beginning in February 2016 and concluding in December 2017.”

1-2016.12 **We approve, with thanks, the nomination of Ed Lesnick to serve as Recording Clerk.**

The Assistant Clerk read an appeal from the SEYM Nominating Committee seeking Friends for the positions of Treasurer’s Understudy, Youth Committee Clerk, and Gathering Committee Clerk.

The upcoming Florida InterFaith Climate Action Network National Assembly was announced. Notice of this event will be forwarded to the Q-news, and interested Friends will be in touch.

Friends asked that Trustees provide an update on Cisney House at 2nd month Meeting for Business.

Meeting closed in silent worship, the following Friends having been present for all or part of the meeting: Stephanie Preston (Clerk), Liz Jenkins (Assistant Clerk), Gary ?, Chris Laning, Kate Joseph, Tom Gottshalk, Frances Stacey, Bill Carlie, Jerry Knutson, Ray Jenkins, Bil Meeler, Dan Vaughen, Cathy Gaskill, Minerva Glidden, Steve Phelan, Ed Lesnick, and Vicki Carlie (recording)

Quaker Process in Meeting for Worship with Attention to Business

In the consideration of business, Friends seek the sense of the meeting, a spiritual process of corporate discernment in the Light. Pursuit of the sense of the meeting as we try to reach a decision requires us to exercise openness, sensitivity, and tenderness to one another. Quaker process fosters wisdom and a spirit of forbearance and love.

Friends are called upon to:

- Begin with centering worship.
- Listen to all messages with openness, receive them in worship, and allow for silence between them.
- Respond to the heart of the message, not to the messenger.
- Wait for recognition from the clerk before speaking.
- Speak, as standard practice, to the clerk, not to individual Friends.
- Speak only once to a given issue unless it is clear that more is appropriate; then allow all present to speak before seeking to speak a second time.
- Avoid interrupting or engaging in side conversations.
- Take time to consult with your Inward Teacher before speaking.
- Avoid inappropriate emotional attachment to one's own opinion.
- Consider introducing potentially contentious ideas and expressing deep convictions by means of queries rather than statements.
- Call for silence (anyone can do this) to re-center in a spirit of worship.
- Defer a decision if there is not clearness.
- Trust the process to work and leave the outcome to Spirit.
- Close with centering worship.

Anchor Committee for Traveling Ministry of Jerry Knutson

Report to OMM for January 2016 Meeting for Worship with Attention to Business

The Anchor Committee met with Jerry on 11/13/15 and 12/15/15. We focused on clearness in his leadings and direction and the support needed for his ministry in 2016.

We arrived at clearness on several things including his 2015 Traveling Ministry Report, the proposed 2016 Travel Minute, and his budget request of \$4,000.

The Anchor Committee was unable to unite on Jerry's request for financial support from the Meeting to complete his Certificate in Spiritual Formation from Pittsburgh Theological Seminary. While we support this as a goal for Jerry, we felt it was beyond the scope of the committee's charge to bring forward a minute making such a recommendation at this time. It was the sense of our committee that further discernment is needed and that the matter should come before OMM as a whole.

OMM Traveling Ministry Report 2015

On April 12 2015, the following minute was approved:

Orlando Monthly Meeting takes under its care Jerry Knutson's ministry in Prisoner Visitation & Support, facilitating workshops on Quakerism and Prisoner Visitation, and also traveling in this ministry. Worship & Ministry will be responsible for naming an Anchor Committee and seeing that both the committee and Jerry have the support they need.

Worship and Ministry established an anchor committee of Stephanie Preston, Vicki Carlie, Bill Carlie and Bil Meeler.

During the last year, Jerry Knutson has presented workshops on Prisoner Visitation and Support (PVS) at Monongalia Monthly Meeting, FGC Gathering, Lake Erie Yearly Meeting, Baltimore Yearly Meeting and West Virginia Gathering of Friends. He has also visited prisoners in Hazelton WV and Coleman FL. He has interviewed three candidates for PVS and they have started visited prisoners in Hazelton, WV. Jerry is also the PVS coordinator for Hazelton's Maximum and Medium Security Prisons and maintains the prisoner waiting lists, assigns prisoners to visitors and helps new visitors to start visits. Jerry also attended the annual PVS training in Waxahachie, TX.

Jerry Knutson also presented a morning weeklong workshop at FGC Gathering in Cullowhee, NC titled: "Deepening your Experience with the Light." Minerva Glidden was his elder for the workshop and the workshop was full with 37 participants. Jerry also facilitated two canoe trips and worship sharing on humor and laughter at SEYM's Half Yearly Meeting in Wekiwa Springs State Park. Jerry is also returning to OMM his endorsed 2015 traveling minute.

Jerry's workshop has been accepted at the 2016 Gathering in St. Joseph, MN. Jerry has proposed a workshop on PVS and canoeing at SEYM-YBM. If OMM would like to continue this ministry in 2016, Jerry would also like to:

1. Publish online his manuscript on discernment and
2. Propose workshops at BaltimoreYM, SEYM-HYM and present workshops on PVS, spirituality and Quakerism as the need arises.

Jerry would like to thank the anchor committee for support, clearness and accountability. He is also grateful for the support from the Worship and Ministry Committee and Orlando Monthly Meeting.

2016 TRAVEL MINUTE FOR JERRY KNUTSON¹

Dear Friends,

¹ Pronounced canoe t -son

Greetings from Orlando Monthly Meeting of the Religious Society of Friends in Orlando, FL.

We ask that you welcome and care for our member, Jerry Knutson, as he travels in the ministry as recorded in our minutes of _____:

“Orlando Monthly Meeting continues to take under its care Jerry Knutson’s ministry in spirituality, discernment, Quakerism, and Prisoner Visitation and Support. Worship and Ministry Committee will be responsible for seeing that Jerry and his Anchor Committee have the support they need.”

Jerry Knutson is a snow bird and has dual memberships in Orlando Monthly Meeting (South Eastern Yearly Meeting) and Monongalia Monthly Meeting (WV, Baltimore Yearly Meeting). He started meditating in 1971 and began worshiping with Quakers in 1993. He was a residential student at Pendle Hill for four terms in 2002 and 2003. He was a Released Friend from Pittsburgh Monthly meeting from 2005 to 2014. He has facilitated workshops in 18 states¹ and Nakuru, Kenya. In April 2015, Orlando Monthly Meeting took under its care Jerry Knutson’s ministry. He and has been visiting prisoners in Maximum Security Federal Prisons since 2007. He received a Master's of Divinity Degree from Earlham School of Religion in May of 2014 with an emphasis on Christian Spirituality. He is currently creating a website about discernment and working on a Certificate in Spiritual Formation from Pittsburgh Theological Seminary.

Jerry’s ministry, grounded in his education and long experience with Quakers and Prisoner Visitation and Support, has enriched our meeting and we trust it will enrich your gathering as well.

In the Light,

_____ Clerk Orlando Monthly Meeting

To acknowledge Jerry’s visit, please sign this traveling minute with your name, the name of your gathering, the date and any comments that you wish to add. Thank you. 2016 Proposed Budget for Jerry Knutson Traveling Ministry

\$400 SEYM Yearly Meeting (Leesburg, FL)
\$700 Prisoner visitation mileage
\$700 Baltimore YM
\$600 FGC Gathering, St. Joseph, MN
\$600 Airfare for FGC Gathering
\$500 Elder support for FGC Gathering
\$100 SEYM Half Yearly Meeting
\$400 Discernment Website and other Contingencies

¹ Colorado, Florida, Georgia, Illinois, Indiana, Maryland, Massachusetts, Michigan, North Carolina, New Hampshire, Ohio, Pennsylvania, Tennessee, Texas, Utah, Virginia, West Virginia, Wisconsin

\$4000 total

\$3000--2015 Budget for Jerry Knutson Traveling Ministry
OMM approved \$3000 at May 2015 Meeting for Worship with Attention to Business

Orlando Monthly Meeting of the Religious Society of Friends

316 East Marks Street, Orlando, Florida 32803

1-10-16

Dear Friends,

Greetings from Orlando Monthly Meeting, in Orlando, Florida.

Please welcome Ann Jerome and John Margerum as they sojourn at Pendle Hill as Friends In Residence and visit among Friends. Both Ann and John are members of our meeting in good standing and dear members of our community.

Ann is a long-time member of our meeting. She recently served several years as SEYM's Interim Business Meeting/Executive Committee Clerk. She has been a faculty member of Westtown and Stetson University. She is the Director of the Academy of Classical Homeopathy.

John joined Orlando Meeting last year. He is an accomplished artist. His Quaker roots go back nine generations to the time of George Fox when Henry Margerum emigrated as a Friend from England to Bucks County PA in 1686.

Both Ann & John have enriched our Meeting; they bring centeredness, insight, and warm fellowship to any gathering.

We commend John and Ann to your loving care, and trust that your time together will be richly blessed.

In Friendship,

Stephanie Preston

Clerk, Orlando Monthly Meeting of the Religious Society of Friends

OMM TREASURER'S BUDGET REPORT FOR 2015 AS OF 12/31/15

Chart of Accounts	BUDGET	Revenue	BUDGET	TOTAL
REVENUE			REVENUE	\$
Support Gifts	\$ 11,000.00	\$ 7,458.38 67.80%	\$ 11,000.00	46,500.00
Reimbursement/Use of MH	\$ 400.00	\$ 4,125.00 158.65%	\$ 2,600.00	75,068.27
Trustee transfers, yearly	\$ 22,800.00	\$ 49,350.00 100.00%	\$ 49,350.00	101.51% \$
Trustee transfers, Grants	\$ 10,000.00	\$ 10,000.00 100.00%	\$ 10,000.00	73,950.00
Trustee transfers, Property	\$ -	\$ 1,000.00 100.00%	\$ 1,000.00	EXPENSES
Trustee transfers, reimbursement	\$ -		\$ -	OPERATING
Reserves allocated to budget	\$ 2,300.00	\$ 3,134.89		EXPENSES Expenses
				Remaining

6010	Repairs & Maintenance	\$	1,500.00	\$	17,882.77	105.19%	\$	17,000.00	\$	(882.77)
6040	Housekeeping	\$	1,800.00	\$	1,800.00	100.00%	\$	1,800.00	\$	-
6045	Pest Control	\$	1,600.00	\$	1,943.00	121.44%	\$	1,600.00	\$	(343.00)
6050	Grounds Care	\$	1,880.00	\$	5,959.00	270.86%	\$	2,200.00	\$	(3,759.00)
6090	Utilities, MH	\$	2,000.00	\$	2,842.90	123.60%	\$	2,300.00	\$	(542.90)
6100	Insurance	\$	3,880.00	\$	3,977.08	101.98%	\$	3,900.00	\$	(77.08)
6110	Utilities, WC	\$	950.00	\$	818.23	68.19%	\$	1,200.00	\$	381.77
6120	Taxes, City Services	\$	1,250.00	\$	1,252.29	100.18%	\$	1,250.00	\$	(2.29)
6150	Professional fees	\$	-	\$	657.70	43.85%	\$	1,500.00	\$	842.30
6500	Property Agent	\$	5,800.00	\$	10,000.00	111.11%	\$	9,000.00	\$	(1,000.00)
	Other Property Expense	\$	300.00	\$	543.78	181.26%	\$	300.00	\$	(243.78)
	TOTAL OPERATING EXPENSES	\$	20,960.00	\$	47,676.75	113.38%	\$	42,050.00	\$	(5,626.75)
6060								\$		-
6070	Bank Service Charges	\$	100.00	\$	50.00	66.67%	\$	75.00	\$	25.00
6155	Phone	\$	480.00	\$	469.27	97.76%	\$	480.00	\$	10.73
7030	Treasurer's expenses	\$	40.00	\$	183.14	310.41%	\$	59.00	\$	(124.14)
7050	Outreach & Adult Ed.	\$	70.00	\$	-	0.00%	\$	105.00	\$	105.00
7070	Fellowship & Hospitality	\$	300.00	\$	360.93	120.31%	\$	300.00	\$	(60.93)
7080	Library & Subscriptions	\$	150.00	\$	249.00	166.00%	\$	150.00	\$	(99.00)
7090	Archives	\$	-	\$	-	0.00%	\$	50.00	\$	50.00
7100	Communications	\$	100.00	\$	100.00	25.00%	\$	400.00	\$	300.00
7110	Travel	\$	-	\$	1,495.08	74.75%	\$	2,000.00	\$	504.92
7150	Travel for SEYM	\$		\$	444.00	22.20%	\$	2,000.00	\$	1,556.00
7200										
7210	Care & Community	\$	500.00	\$	150.00	15.00%	\$	1,000.00	\$	850.00
7220	Peace & Social Concerns	\$	100.00	\$	-	0.00%	\$	100.00	\$	100.00
7230	SEYM Field Secretary for Earthcare									
7500	First Day School	\$	2,800.00	\$	2,478.00	88.50%	\$	2,800.00	\$	322.00
	SEYM	\$	6,800.00	\$	4,911.00	100.00%	\$	4,911.00	\$	-
	Worship & Ministry	\$	50.00	\$	-	0.00%	\$	200.00	\$	200.00
	Other expenses	\$	50.00	\$	25.00	8.33%	\$	300.00	\$	275.00
7300										
7400	TOTAL ACTIVITIES	\$	11,540.00	\$	10,915.42	73.11%	\$	14,930.00	\$	4,014.58
8240								\$		-
8330	CHARITABLE ACTIVITIES							\$		-
8350										
8500	Homeless Ministry	\$	1,600.00	\$	577.77	18.06%	\$	3,200.00	\$	2,622.23
8600	Special Ministry Projects	\$		\$	3,707.33		\$	3,000.00	\$	(707.33)
9000										
	Meeting Projects	\$	400.00	\$	80.00	29.63%	\$	270.00	\$	190.00
	Scholarships	\$	1,000.00	\$	986.00	98.60%	\$	1,000.00	\$	14.00
	Faith in Florida membership dues	\$	1,000.00			0.00%	\$	1,000.00	\$	1,000.00
	Donations	\$	1,000.00	\$	900.00	90.00%	\$	1,000.00	\$	100.00
	Grants	\$	9,000.00	\$	9,625.00	91.67%	\$	10,500.00	\$	875.00
	Pendel Hill S.F. Award	\$	7,500.00	\$	600.00	8.70%	\$	6,900.00	\$	6,300.00
	TOTAL CHARITABLE ACTIVITIES	\$	21,500.00	\$	16,476.10	61.32%	\$	26,870.00	\$	10,393.90
								\$		-
	TOTAL EXPENSES	\$	54,000.00	\$	75,068.27	89.53%	\$	83,850.00	\$	8,781.73

General Fund checking account activity summary

Revenue	\$75,068.27
Expenses	\$75,068.27
Balance / Zero	\$0.00

Beginning balance 1/1/14 \$3,323.99

reserves in checking (#5800)	\$3,134.89
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General Fund Assets

Checking Acct. Reserves Bal.	\$11,571.77
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Savings Account	\$26,552.22
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TOTAL	\$38,123.99
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PENDLE HILL SCHOLARSHIP FUND

Beginning Balance	\$ 7,500.00
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Awards	\$ 600.00
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Ending Balance	\$ 6,900.00
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Reserves in Checking (#9000)	
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Prepared by Tom S. Gottshalk, Treasurer
 Orlando Monthly Meeting of the
 Religious Society of Friends, Inc.
 January 10, 2016

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OMM TREASURER'S REPORT Proposed Budget For for 2016

Chart of Accounts	2015 ACTUAL		2015 BUDGET	2016 Proposal
REVENUE				
5100 Support Gifts	\$ 7,458.38	67.80%	\$ 11,000.00	\$ 9,000.00
5200 Reimbursement/Use of MH	\$ 4,125.00	158.65%	\$ 2,600.00	\$ 4,125.00
5500 Trustee transfers, yearly	\$ 49,350.00	100.00%	\$ 49,350.00	\$ 49,350.00
5600 Trustee transfers, Grants	\$ 10,000.00	100.00%	\$ 10,000.00	\$ 15,000.00
5700 Trustee transfers, Property	\$ 1,000.00	100.00%	\$ 1,000.00	\$ 1,000.00
Trustee transfers, reimbursement			\$ -	
5800 Reserves allocated to budget	\$ 7,638.28		\$ 7,500.00	\$ 7,050.00

TOTAL REVENUE	\$	79,571.66	97.69%	\$	81,450.00	\$	85,525.00
OPERATING EXPENSES							
Repairs & Maintenance	\$	17,882.77	105.19%	\$	17,000.00	\$	8,000.00
Housekeeping	\$	1,800.00	100.00%	\$	1,800.00	\$	1,800.00
Pest Control	\$	1,943.00	121.44%	\$	1,600.00	\$	2,000.00
Grounds Care	\$	5,959.00	270.86%	\$	2,200.00	\$	2,600.00
Utilities, MH	\$	2,842.90	123.60%	\$	2,300.00	\$	2,800.00
Insurance	\$	3,977.08	101.98%	\$	3,900.00	\$	4,000.00
Utilities, WC	\$	818.23	68.19%	\$	1,200.00	\$	1,200.00
Taxes, City Services	\$	1,252.29	100.18%	\$	1,250.00	\$	1,300.00
Professional fees	\$	657.70	43.85%	\$	1,500.00	\$	900.00
Property Agent	\$	10,000.00	111.11%	\$	9,000.00	\$	12,000.00
Other Property Expense	\$	543.78	181.26%	\$	300.00	\$	500.00
TOTAL OPERATING EXPENSES	\$	47,676.75	113.38%	\$	42,050.00	\$	37,100.00
						\$	-
Bank Service Charges	\$	50.00	66.67%	\$	75.00	\$	75.00
Phone	\$	469.27	97.76%	\$	480.00	\$	500.00
Treasurer's expenses	\$	183.14	310.41%	\$	59.00	\$	550.00
Outreach & Adult Ed.	\$	-	0.00%	\$	105.00	\$	105.00
Fellowship & Hospitality	\$	360.93	120.31%	\$	300.00	\$	400.00
Library & Subscriptions	\$	249.00	166.00%	\$	150.00	\$	250.00
Archives	\$	-	0.00%	\$	50.00	\$	50.00
Communications	\$	100.00	25.00%	\$	400.00	\$	400.00
Travel	\$	1,495.08	74.75%	\$	2,000.00	\$	2,000.00
Travel for SEYM	\$	444.00	22.20%	\$	2,000.00	\$	2,000.00
Care & Community	\$	150.00	15.00%	\$	1,000.00	\$	1,000.00
Peace & Social Concerns	\$	-	0.00%	\$	100.00	\$	100.00

EXPENSES	SEYM Field Secretary for Earthcare				\$	1,250.00
6010	First Day School	\$	2,478.00	88.50%	\$	2,800.00 \$ 3,000.00
6040	SEYM	\$	4,911.00	100.00%	\$	4,911.00 \$ 4,911.00
6045	Worship & Ministry			0.00%	\$	200.00 \$
6050						250.00
6090	Other expenses	\$	25.00	8.33%	\$	300.00 \$
6100						300.00
6110						
6120						
6150						
6160						
6500						
6060						
6070						
6155						
7030						
7050						
7070						
7080						
7090						
7100						
7110						
7150						
7170						
7200						
7210						
7220						
7230						
7500						
	TOTAL ACTIVITIES	\$	10,915.42	73.11%	\$	14,930.00 \$ 17,141.00
	CHARITABLE ACTIVITIES					
7300	Homeless Ministry	\$	577.77	18.06%	\$	3,200.00 \$ 3,200.00
7400	Special Ministry Projects	\$	3,707.33		\$	3,000.00 \$ 5,000.00
8240	Meeting Projects	\$	80.00	29.63%	\$	270.00 \$ 190.00
8330	Scholarships	\$	986.00	98.60%	\$	1,000.00 \$ 1,000.00
8350	Faith in Florida membership dues			0.00%	\$	1,000.00 \$ 1,000.00
8500	Donations	\$	900.00	90.00%	\$	1,000.00 \$ 1,000.00
8600	Grants	\$	9,625.00	91.67%	\$	10,500.00 \$ 15,000.00
9000	Pendel Hill S.F. Award	\$	600.00	8.00%	\$	7,500.00 \$ 6,900.00

TOTAL CHARITABLE ACTIVITIES \$ **16,476.10** 59.98% \$ **27,470.00** \$ **33,290.00**

TOTAL EXPENSES \$ **75,068.27** 88.89% \$ **84,450.00** \$ **87,531.00**

General Fund 2016 Budget Proposal

Revenue	\$85,525.00
Expenses	\$87,531.00
2016 Proposed Requested Funds	\$64,350.00

General Fund Assets

Checking Acct. Reserves Bal.	\$11,571.77
Savings Account	\$26,552.22
TOTAL	\$38,123.99

PENDLE HILL SCHOLARSHIP FUND

Beginning Balance	\$ 7,500.00
Awards	\$ 600.00
Ending Balance	\$ 6,900.00
Reserves in Checking (#9000)	

Proposed by Tom S. Gottshalk, Treasurer
Orlando Monthly Meeting of the Religious
Society of Friends, Inc.

January 10, 2016